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Meridian 1 and Succession Communication Server for Enterprise 1000

# Background Terminal Facility

## Description

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Document Number: 553-2311-316

Document Release: Standard 12.00

Date: January 2002

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## Revision history

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**January 2002**

Standard 12.00. This document is up-issued to include content changes for Meridian 1 Release 25.40 and Succession Communication Server for Enterprise 1000 systems.

**April 2000**

Standard 11.00. This is a global document and is up-issued for X11 Release 25.0x.

**June 1999**

Standard 10.00. This document is reissued for X11 Release 24.2x.

**December 1998**

Standard 9.00. This document is reissued to include the Flexible Direct Inward Dialing (FDID) feature.

**August 1996**

Standard 8.00. Reissued for Release 22.

**December 1994**

Standard 7.00. Reissued to include editorial changes and indexing.

**October 1993**

Standard 6.00. This document is reissued to include new technical information.

**December 1992**

Standard 5.00. This document was reissued to include technical updates.

**December 1991**

Standard 4.00. This document was issued to include changes and updates for X11 Release 17.

**December 1990**

Standard 3.00. This document was issued to include changes and updates for X11 Release 16.

**December 1989**

Standard 2.00. This document was issued to include changes and updates for X11 Release 15.

**June 1989**

Standard 1.00. This document was issued to include changes and updates for X11 Release 14.

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# Contents

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<b>About this document</b> .....	<b>7</b>
<b>General information</b> .....	<b>9</b>
<b>Using the Background Terminal</b> .....	<b>17</b>
<b>Automatic Wake Up</b> .....	<b>51</b>
<b>Room Status</b> .....	<b>65</b>
<b>Message Registration</b> .....	<b>85</b>
<b>Call Party Name Display</b> .....	<b>103</b>
<b>Flexible Direct Inward Dialing</b> .....	<b>107</b>
<b>Maid Identification</b> .....	<b>115</b>
<b>Command summary</b> .....	<b>121</b>



## About this document

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This document applies to Meridian 1 Internet Enabled and Succession Communication Server for Enterprise (CSE) 1000 systems.

This document is a global document. Contact your system supplier or your Nortel Networks representative to verify that the hardware and software described is supported in your area.

This document provides guidelines for hospitality and health care personnel use Background Terminal (BGD) to enter, retrieve, and modify data.

## Who should use this document

This document is intended for individuals responsible for hospitality and health care administering and maintaining the Background Terminal.



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# General information

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## Contents

This section contains information on the following topics:

<a href="#">Reference list</a> .....	9
<a href="#">Terminal setup and configuration</a> .....	11
<a href="#">Maintenance</a> .....	14

## Reference list

The following are the references in this section:

- *Features and Services* (553-3001-306)
- *Administration* (553-3001-311)

Hospitality and health care personnel use Background Terminal (BGD) to enter, retrieve, and modify data associated with the following features:

- Automatic Wake Up (AWU)
- Room Status (RMS)
- Message Registration (MR)
- Call Party Name Display (CPND)

BGD helps monitor system operations by providing a visual display of information changes, hard copy backup, and traffic statistics.

The BGD package (package 99) must be equipped on the system load. Package 99 requires that the Controlled Class of Service (CCOS) package (package 81) and one or more of the following packages be equipped. Your application may require some additional feature packages. Refer to *Features and Services* (553-3001-306) for complete package requirements.

- AWU (package 102)
- RMS (package 100)
- MR (package 101)
- Property Management Systems Interface (PMSI) (package 103)
- Maid ID (package 210)
- Hospitality Screen Enhancement (HSE) (package 208)

You can use the Background Terminal (BGD) to:

- Display message queue size. In response to customer requests, the system displays messages that reflect event changes for rooms associated with Automatic Wake Up, Message Registration, or Room Status. The queue size ranges from 20 to 255 messages and is defined in the system Configuration Record (LD 17). The default value is 20 messages, and the message length is six words.

The messages are collected for customers who have Display Terminals. The actual messages are output only to the BGD that has been defined as a Display Terminal.

- Define name strings associated with Room Directory Numbers (DNs), and to print these names for specified rooms.
- Provide Call Number Information Messages (CNIMs) that provide calling and called DN information to BGD ports. This facilitates the automatic display of guest names or other DN-related information.
- Generate traffic reports. Wake Up and display message statistics are accumulated daily starting at midnight and stored in the system for a maximum of two days. When a Print Traffic command is issued, the report for the day is printed.

## Terminal setup and configuration

A Background Terminal (BGD) is connected to the system through a Serial Data Interface (SDI) port. Any ASCII serial terminal conforming to RS232-C or CCITT V. 24 standards can be used as a terminal device.

A maximum of 16 SDI ports can be configured for system Options 51C, 61C, and 81C.

SDI ports configured for the following features cannot be used as BGDs:

- Automatic Call Distribution Package C (ACD-C) Load Management/Report Printer Terminal
- Auxiliary Processor Link-Integrated Messaging System/Integrated Voice Messaging System (APL-IMS/IVMS) Link
- CDR Tape Link
- Automatic Call Distribution Package D (ACD-D) Link
- Command Status Link (CSL)
- Property Management System Interface (PMSI)

The terminal type used as a Background Terminal (BGD) may be an ASCII serial terminal conforming to EIA standard RS-232-C or CCITT specification V.24.

To configure the BGD terminals, enter the following parameters in LD 17. Also, refer to the excerpt of LD 17 in Table 1 on page 13.

A BGD can interact only with the rooms associated with a specified customer. Therefore, when configuring a BGD, you must specify which customer is associated with each BGD. If you define a physical SDI port with a two-character alphanumeric identifier, the tasks performed by the BGD will be assigned to it. If none are defined, the BGD can perform all functions associated with Automatic Wake Up, Message Registration, Room Status, and Call Party Name Display.

**Background display message queue size** The number of entries in the queue can be set from 20 to 255. The default is 20 entries. Enter YES to the prompt PARM and the number of entries to the prompt NDIS. Queue size changes will take effect only after the next initialization.

**Device type and address** A teletype (TTY) or video display terminal (VDT) device is defined for Background Terminal (BGD) input/output. Each device is assigned a physical device address (SDI port) ranging from 0 to 15. Enter TTY xx to the prompt ADAN, where xx is the device address.

**Output use** To define a TTY device as a Background Terminal, reply BGD to the prompt USER. In response to the prompt CUST, provide the customer (0–99) to whom the BGD will be assigned. Terminals may also be allowed access to the overlay mode. However, the Background and overlay features will interact at terminals designated to operate in this dual mode by displaying each other's messages. In addition, the BGD can only be used for data input or retrieval in the mode for which it is accessed.

Table 1 on page 13 contains excerpts from LD 17. Refer to *Administration* (553-3001-311) for complete details.

**Table 1**  
**Background Terminal configuration (LD 17)**

Prompt	Response	Comment
REQ	CHG	Modify existing data.
TYPE	CFN	Configuration data block.
ADAN	NEW, CHG, MOV, OUT TTY, PRT 0-15	Add, change, move, or remove an I/O device, type aaa, port x.
CTYP	aaaa	Card type.
	DCHI	Asynch port (even) on DCHI card.
	MSPS	Misc/SDI/Peripheral Signaling card.
	SDI	Single port SDI card.
	SDI2	Dual port SDI card.
	SDI4	Four port SDI card.
	XSDI	SDI paddle board.
GRP	0-4	Network group number for option 81 systems.
DNUM	0-15	Device number (same as ADAN number).
USER	BGD	Background Terminal interface.
CUST	xx	Customer number.
ADAN	<CR>, ****	Go to next prompt or exit overlay.

## Maintenance

LD 37 is used to diagnose faults with disk units, tape units, teletype (TTY), or Serial Data Interface (SDI) cards. It provides enable, disable, status, and test functions on these devices. Problems are indicated in Input/Output Diagnostic (IOD) messages.

Use the following commands from LD 37, listed in Table 2 on page 14, to test and maintain BGDs. Refer to *Administration* (553-3001-311) for complete details.

**Table 2**  
**Maintenance commands (LD 37)**

Command	Purpose
TTY x	Test TTY x. This sends a string of characters (ABC) followed by "READY FOR INPUT" to the terminal. Anything entered on the keyboard will be echoed until END is entered.
STAT TTY x	Provides the status of TTY x (port nn).
ENL TTY x	Enables TTY x (port nn).
DIS TTY x	Disables TTY x (port nn).

After configuring the BGDs for the customer, define the terminal function.

- **Control**  
These terminals enter, change, and retrieve data for the Automatic Wake Up (AWU), Message Registration (MR), Call Party Name Display (CPND), and Room Status (RMS) databases. They can also change options and control settings.
- **Read Only**  
These terminals display information only. They cannot enter or change any parameters for the associated features.

- **Print**  
These terminals are usually printers, for automatic printing of AWU, MR, and RMS reports at a specified time.
- **Display**  
These terminals are usually input/output devices that record changes to AWU, MR, and RMS on an ongoing basis.



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# Using the Background Terminal

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## Contents

This section contains information on the following topics:

Reference list . . . . .	18
System options . . . . .	18
Individual feature options . . . . .	19
Accessing the Background Terminal . . . . .	20
Commands . . . . .	20
Directory number expansion . . . . .	21
User modifications . . . . .	21
Configure port and identification codes . . . . .	21
Print port . . . . .	22
Configure terminals . . . . .	22
Restrict terminal features . . . . .	22
Restrict terminal access to data . . . . .	23
Managing terminal restrictions . . . . .	25
Define options for the Set command . . . . .	26
Operating parameters . . . . .	27
Print system settings . . . . .	28
Operating parameters . . . . .	29
Print terminal setting . . . . .	30
Print at other terminals . . . . .	31
Background Terminal displays . . . . .	31
Display format . . . . .	32
Display wake-up events . . . . .	38

Display message registration events . . . . .	40
Display room status events . . . . .	41
Automatic daily routines . . . . .	42
Full Automatic list . . . . .	44
Traffic data . . . . .	44
Display option . . . . .	47
Call Number Information Messages . . . . .	49
Operating parameters . . . . .	50

## Reference list

The following are the references in this section:

- *Features and Services (553-3001-306)*
- *Administration (553-3001-311)*

The Background Terminal (BGD) helps you manage your Meridian 1 system by carrying out orders that you type in from a terminal keyboard. The BGD also provides you with information to help you figure out how to operate your system to best meet your needs.

Various system and individual options are available through the Background Terminal (BGD).

## System options

- Assign BGD terminal options, such as read only, read/write, and print only
- Assign unique identification codes to terminals
- Restrict terminal access to features
- Direct printouts to specific terminals
- Assign automatic daily routines
- Allow or deny range entry for room DNs
- Allow or deny the substitution of X in a room DN

- Provide a confirmation message each time data is manually changed by entering a terminal command
- Provide Automatic Wake Up traffic statistics, and display messages
- Assign unique two-letter language identifiers for use with Multi-Language Automatic Wake Up

## Individual feature options

### Automatic Wake Up

- Set automatic display of particular types of wake-up events as they happen
- Set the activation time for secondary wake-up announcement

### Message Registration

- Set a unit cost figure to generate total call charges for metered calls
- Set the automatic display option for particular DNs on for some, off for others

### Room Status

- Set the ready for sale print criteria
- Set the language ID for Automatic Wake Up messages
- Set the time for automatic update of room cleaning status
- Define automatic room status applied with check-in command
- Set automatic display of room status changes from particular sources as they happen
- Assign guest rooms to categories

### Call Party Name Display

- Set CPND name assignments for eligible DNs

## Accessing the Background Terminal

The BGD mode is automatically accessed, and no login procedures are necessary. Use the LOGI password sequence for service change administration access, if configured.

After logging out of the Service Change Administration mode, the terminal reverts to its previous parameter settings in the Background mode. The Background command set is recognized once again.

*Note:* After service change, the BGD terminal is ready for use. It has unrestricted access to the BGD features.

## Commands

The BGD is command oriented. In order to accomplish any task in a Background Terminal, a command must be entered. Command keywords define the action and the feature to which the action is to be directed. Only the first two characters of any command keyword need to be typed on a command line.

- Commands are terminated by pressing the return key <CR>.
- Time is entered and retrieved using the 24-hour clock.
- Entering \*\*\*\*\* stops the current activity.

Items shown in bold upper-case characters (**SE**, for example) are actual commands expected by the system, except for values in parenthesis. Items in parenthesis are default or optional values and need not be entered.

Items shown in non-bold lower-case characters represent variables. They indicate the form that information should take and are not typed in as they appear. For example, the range of directory numbers for a set of rooms is represented by “dn1 dn2.”

## Directory number expansion

With software Release 13 and later, Directory Number Expansion (DNXP) is introduced to allow an internal DN to have up to seven digits. If this package is equipped, any BGD command, response, or display containing a DN field is expanded to accommodate up to seven digits.

## User modifications

After service change, the BGD is ready for use with unrestricted access to Background features. The customer or user may want to change certain system criteria or impose certain system and/or terminal restrictions by changing the BGD option settings. This, in effect, customizes the BGD arrangement to suit the needs of the customer.

## Configure port and identification codes

All BGD TTYs are assigned Physical SDI Device Numbers associated with their assigned ports. The ports or terminals in your system each have a number to identify them, and they can also be assigned a two-letter port ID. In order to print something at a terminal other than the one at which you are typing, that terminal must have a port ID. The port ID can be two letters or a letter and a number. It cannot be completely numeric.

The following combinations of letters cannot be used, because they are used in commands:

AU, FI, IS, LO, ME, OP, PO, PR, SE, ST, TR, WA

To assign a two-letter port ID to a terminal:

**SEt OPTion Identifier** nn id <CR>

*where:*

nn = port number

id = two-letter ID

To change the port ID of a terminal:

**SEt OPTion ID** oldname newname <CR>

## Print port

To print port information, use the following print commands:

**(P)rint (P)ort**

This command prints the current setting for all terminals.

**(P)rint (O)ptions**

This command prints the current option setting for all terminals.

## Configure terminals

This section describes how to set which terminals will be allowed to perform which functions. There are two basic types of restrictions you can make.

- **Restrict terminal to a feature or features.** A terminal can be allowed to set Automatic Wake Up, Message Registration, Room Status, or Call Party Name Display only, or any combination of these features.
- **Restrict access to data.** A terminal can be allowed to either change values or just read information. A terminal can be assigned to print reports or to display messages. For just printing or display, you can use a printer that does not have a keyboard.

## Restrict terminal features

To allow a particular terminal to set system features:

**SEt (O)ption (P)ort portID item(s) (ON) <CR>**

To deny a particular terminal permission to set system features:

**SEt (O)ption (P)ort portID item(s) (OFF) <CR>**

To see what all the terminals in your system are currently set to (see "Print terminal setting" on page 30 for a sample listing):

**(P)rint (P)ort <CR>**

## Operating parameters

The choices you can use as items in the commands listed above are listed below:

- MEter
- OPTion
- SStatus
- WAKE
- Call Party Name Display

An OPTion terminal is one that can change the configuration and the options for the whole system. You must retain at least one terminal as the OPTion terminal.

Any combination of features is possible. For example, a terminal that can be used for both Room Status and Automatic Wake Up, but not for Message Registration, would be set to SStatus WAKE.

## Restrict terminal access to data

To allow access to data:

**SEt OPTion POrt** portID item(s) **(ON)** <CR>

To restrict access to data:

**SEt OPTion POrt** portID item(s) **OFF** <CR>

To allow a terminal to read data but not change it:

**SEt OPTion POrt** portID **REad (ON)** <CR>

To designate a terminal as a printer:

**SEt OPTion POrt** portID **PRint (ON)** <CR>

To prevent a terminal from being able to change data:

**SEt OPTion POrt** portID **SEt OFF** <CR>

### **Operating parameters**

The choices you can use as items in the commands listed above are listed below:

- **SEt** can change data
- **REad** allows read only, cannot change data
- **DIisplay** displays messages
- **PRint** prints reports requested at another terminal

Any combination of these is possible.

You can combine feature restriction and access restriction. When typing the command the feature comes first, the access second. For example

**SEt OPTion POrt portID WAKE DIisplay (ON) <CR>**

would assign to this terminal the job of displaying wake-up messages.

**SEt OPTion POrt portID MEter PRint (ON) <CR>**

would assign this terminal to be the printer for the Message Registration feature.

**Note 1:** You must have one OPtion terminal that can reset system options if you need to in the future.

**Note 2:** Only one terminal can have its restrictions changed in one command line. You may use either its number or its two-letter port ID to identify it.

**Note 3:** You cannot turn options ON and OFF in the same command. The words ON or OFF always come at the end.

**Note 4:** To set everything OFF for a particular terminal, type  
**SEt OPtion POrt portID OFF <CR>**

**Table 3**

**Set command to restrict or allow access to features examples**

Input	Comments
<b>SEt OPtion POrt portID WAKe (ON) &lt;CR&gt;</b>	Allow this terminal to access Automatic Wake Up
<b>SEt OPtion POrt portID STatus OFF &lt;CR&gt;</b>	Restrict this terminal from accessing Room Status

## Managing terminal restrictions

Follow these steps to manage terminal restrictions more easily.

- 1 Decide what you want each terminal to do, on paper.
- 2 Decide which terminal will be the OPtion terminal, retaining control over what the others can do.
- 3 Using this terminal, turn OFF everything on each of the others (see Note 4 above).
- 4 Turn ON what you want.

## Define options for the Set command

The four options you can define for the Set command are listed below:

- ALI
- X substitution
- RAnge
- COntain

You may choose to disallow the setting of all DNs to some value.

To disallow the setting of all DNs to some value:

**SEt OPTion ALI Off <CR>**

To disallow the use of X to represent all possible values 0–9 of a digit in a DN, so that groups of DNs which have some pattern may all be set to some value:

**SEt OPTion X Off <CR>**

For example:

A certain class of rooms ends with 6.

12X6 will set 1206, 1216, 1226, 1236, and so on.

All rooms on the 14th floor have DNs which start with 14.

14XX will set 1400-1499 to some value.

To disallow a sequential range of DNs to be set to a value by giving the first and last numbers in the range:

**SEt OPTion RAnge Off <CR>**

**Note:** If the RAnge option is set off, ALI is also set off.

To disallow your input to be echoed or repeated on the line underneath for confirmation:

**SEt OPTion COntain Off <CR>**

To turn all options off:

**SEt OPTion Off <CR>**

To turn all options on:

**SEt OPTion ON <CR>**

## Operating parameters

More than one option can be entered on each command line. For example,

**SEt OPTion X COnfirm OFF <CR>**

will turn off both X substitution and the confirmation echo.

The word OFF always comes at the end. If an option is turned off and someone attempts to type a command using it, the message **COMMAND OFF** will appear.

To turn these options back on, simply use the word ON in place of the word OFF. For example, to turn the ALI option and the RAnge option back on:

**SEt OPTion ALI RAnge ON <CR>**

To find out which options are set on and which are set off:

**(P)Rint) OPTion <CR>**

In the chart that is printed as a response, look for the words ALL, RANGE, CONFIRM, and X RANGE.

## Print system settings

You can use your terminal to print out the current BGD settings with this command:

**(P)rint (O)ption <CR>**

The options are:

- Set options—ALI, COntain, RArange, X RArange
- Guest room category names
- For sale definition
- Check-in/check-out definition
- Unit cost amount for metered calls
- Display control
- Time selection and cleaning status update methods
- Terminal IDs and functions
- MLWU language ID

## Operating parameters

When your Meridian 1 system first comes into service, some options are set ON, and others OFF.

Enter the Print command to find out how the options are set.

**Table 4**  
**System options printout example**

ALL	ON						
CONFIRM	OFF						
RANGE	ON						
X RANGE	ON						
CATEGORY	1: 1BED	2: 2BED	3: KTCH	4:	5:		
	6:	7:	8:	9:	10:		
	11:	12:	13:	14:	15:		
CHECK	CO DN	MW RE	TL WA	LA	VI		
DISPLAY	ME ST:	DE CC	DI RM	WA: AN	RE		
SALE	PA VA						
TIME	DETECT	OFF					
	DIAL	ON					
	RAN2	OFF					
	REQUEST	OFF					
LANG	0: EN	1: SP	2: GR	3: FR	4: JP	5: CH	
00 PORT 0	WA: SE	** DI	ME: SE	** **	OP: SE	** **	ST: SE

## Print terminal setting

You can print a list showing the number, name, and setting for each terminal.

To find out the ID and current setting of all terminals in your system:

**(P)rint (P)ort <CR>**

Example printout:

```
04 PORT HC WA: SE *** ME: **** OP: *** ST: ****
```

Terminal 4, also called HC, is a SEt terminal for wake-up. Asterisks (\*) mean that other functions are turned OFF for this terminal.

Within each feature, the order of functions is: SEt or REad, PRint, DIspay.

To find out the Terminal Number and the port ID of the terminal you are currently using:

**\* <CR>**

A reply example follows.

```
TTY 01 SCH MTC TRF BUG BGD CUST 03 AC 1236
```

On the left, the first item specifies the kind of device you are using (in this case, TTY for teletype). The number next to it is your Terminal Number (in this case, 01).

At the far right the last number is the time (12:36 in this case). Next to it is your port ID, if you have assigned one (in this case, AC).

## Print at other terminals

You can ask to have a report printed at a terminal other than the one where you type the command. Simply replace the word **PR**int in any print command with the two-letter port ID (can be a default port number in the ID field) where you want the printout. When you do this, the command is placed on your Automatic List for the few moments until printing occurs and then removed. This temporary command would appear as **TEMP** if you printed your list.

**Table 5**  
**Printing at another terminal command examples**

**ZZ MEter ALI <CR>**

Print all meter values, now, at terminal ZZ.

**AUtomatic 2130 ZZ MEter ALI <CR>**

Print all meter values automatically at 9:30 each evening, at terminal ZZ.

## Background Terminal displays

A terminal can display messages showing each change to the information stored as that change happens. For example, every time a wake-up call is answered, or every time a room status changes, it can be displayed. If your terminal is attached to a printer, it provides a traceable record of events.

You can choose to print some or all display messages for one, two, or all three features. Do the following for each feature:

- Assign a terminal to show the display messages.
- Decide what is to be displayed, and turn these displays on.

To see which displays are turned ON or OFF, type:

**(P)rint) O)ption <CR>**

In the chart that prints, look at the line beginning with **DISPLAY**. An example of the chart is shown in “System options printout example” on page 29.

## Display format

Table 6 on page 33, Table 7 on page 34, and Table 8 on page 36 show the display format and the column parameters. Table 6 on page 33 shows the format with Maid ID, Multi-Language Wake Up, and VIP Wake Up packages equipped.

*Note:* Software Release 16 introduces Multi-Language Wake Up. Maid ID and VIP Wake Up are available with software Release 17 and later.

The first line shows the source of the change, the DN and the status immediately prior to the change. The second line shows the new status. At the end of the second line is the time the change took place.

After sysload, blocks of asterisk (\*) characters may be printed in the occupancy and cleaning fields (columns 1 and 2) to show they have not been assigned occupancy or cleaning status. If this happens, enter the missing information.

The second line of a display message may be replaced by a warning, as described below. These warnings will also appear in a confirm message (see “Define options for the Set command” on page 26) in the same circumstances.

- **ERR: NO LAMP** An attempt was made to turn Message Waiting or Do Not Disturb condition on or off, and the room telephone has no lamp.
- **ERR: BAD LAMP** The lamp is not functioning properly.
- **ERR: NO SALE** Operations, such as check-in, were attempted on a room that is not for sale.
- **ERR: NOT VAC** A check-in was attempted for a room already occupied.
- **ERR: NOT OCC** A check-out was attempted for a room not occupied.

### Software Release notes

With software Release 15 and earlier, the display includes up to column 7 and the time (AT hh:mm) (up to 62 characters).

Software Release 16 and Multi-Language Wake Up (MLWU) adds column 8 to the display. The time (AT hh:mm) follows at the end (up to 72 characters total). If MLWU is not equipped, the display remains the same as it appears with software Release 15.

Software Release 17 introduces Maid ID and VIP Wake Up. This adds Maid ID information, just before column 1 and column 9, to the display. Column 9 appears whether or not MLWU and VIP Wake Up are equipped. If Maid ID is equipped, the ID number appears on the second line. If it is not equipped, or the ID not defined, blanks fill the spaces.

**Table 6**  
**Display format (Maid ID, Multi-Language Wake Up, & VIP Wake Up)**

ST	54	CO	CO	CO	CO	CO	CO	CO	CO	COL9
source	02	L1	L2	L3	L4	L5	L6	L7	L8	
	xxx	CO	CO	CO	CO	CO	CO	CO	CO	COL9 AT
	x	L1	L2	L3	L4	L5	L6	L7	L8	hh:mm

ST source = how the room status was changed (what method)

5402 = Room DN (with DN Expansion equipped this number can be up to 7 digits long)

xxxx = Maid ID (one to four characters, left justified with the DN, any unused portion is left blank)  
If Maid ID is not equipped, this is left blank. Output begins with Column 1.

Column 1 = vacant or occupied

Column 2 = cleaning status

Column 3 = telephone Class of Service

Column 4 = Message Waiting lamp

Column 5 = Do Not Disturb on

Column 6 = if ready for sale

Column 7 = category

Column 8 = language (if Multi-Language Wake Up is equipped)

Column 9 = VIP Wake Up (if equipped)

AT hh:mm = time the change occurred

**Table 7**  
**Display values (Part 1 of 2)**

Item	Value
ST source	ST-COS (Check-in/check-out from a Class of Service key on a telephone) ST-DET (Off-hook detection of a room telephone) ST-DIAL (Dial access code from a room telephone) ST-RMK (RMK key on an SL-1 or digital telephone) ST-TERM (Terminal)
5402	Room DN (up to 7 digits with DN Expansion, up to 4 digits without DNXP)
xxxx	Maid ID number (1–4 digits)
Column 1	OCC (Occupied) VAC (Vacant) *** (no status yet)
Column 2	REQD (cleaning requested) PROG (cleaning in progress) CLND (cleaned) PASS (cleaning passed) FAIL (cleaning failed) SKIP (cleaning skipped) NSAL (not for sale) **** (no status yet)
Column 3	UNR (unrestricted) CUN (conditionally unrestricted) CTD (conditionally toll restricted) TLD (toll denied) SRE (semi-restricted) FRE (fully restricted) FR1 (fully restricted 1) FR2 (fully restricted 2) CCOS (controlled class of service) EC1 (enhanced controlled class of service 1) EC2 (Enhanced Controlled Class of Service 2)
Column 4	MWL indicates the message waiting lamp is on (blank if lamp is not on)
Column 5	DND if Do Not Disturb is on (blank if not on)
Column 6	SALE if room is for sale (blank if not)

**Table 7**  
**Display values (Part 2 of 2)**

Item	Value
Column 7	CAT: 1 CAT: 2 CAT: 3 . . . CAT: 14 CAT: 15 Blank if no category is assigned
Column 8	LANG: 0 or two-character mnemonic LANG: 1 or two-character mnemonic . . . LANG: 5 or two-character mnemonic Blank if default language (0) is assigned, or Multi-Language Wake Up is unequipped
Column 9	VIP if VIP Auto Wake Up is assigned (blank if not equipped or assigned)
AT hh:mm	Time of day the change occurred.

**Table 8**  
**Display format parameters (Part 1 of 2)**

Item	Length	Start position
ST source	up to 7 characters + one space (If fewer than 6 characters, the spaces fill before adding the space)	0
5402	Up to 7 digits (left justified) with DNXp with NO following space (If fewer than 7 digits, the spaces fill before adding the space)	8
	Without DNXp, up to 4 digits + 3 spaces (If less than 4 digits, the spaces are filled)	8
xxxx	1–4 digits (left justified) + 3–6 leading spaces into column 1 (1 digit has 6 spaces, 2 digits have 5 spaces, etc.)	
	15 spaces if Maid ID is not equipped, or there is no Maid ID.	8
Column 1	3 characters + one space	15
Column 2	4 characters + one space	19
Column 3	3 characters + one space for padding + one space to line up	24
Column 4	3 characters + one space (or 4 spaces)	29
Column 5	3 characters + one space (or 4 spaces)	33
Column 6	4 characters + one space (or 5 spaces)	37
Column 7	Up to 9 characters total	
	One-digit categories have 4 characters + one space + one space to line up with two digit category, + 2 digit + two spaces	
	Two-digit categories have 4 characters + one space + two digits + two spaces	
	If no category is assigned, 9 blank spaces are used	

**Table 8**  
**Display format parameters (Part 2 of 2)**

Item	Length	Start position
Column 8	<p>Up to 10 characters total (including the leading space)            One leading space appears before the keyword LANG: begins            Column 51 is where the leading space appears, column 52 is where the LANG actually begins</p> <p>Two-character language mnemonic format is one space to line up the column + 5 characters (LANG:) + one space + 2 character mnemonic + one space to line up with column 9</p> <p>One-digit language identifier format is one space to line up the column + 5 characters (LANG:) + 1 digit language identifier + one space for padding + one space to line up with column 9.</p> <p>If Multi-Language is not equipped, 10 blank spaces.</p>	51
Column 9	<p>3 characters + one space            4 spaces if VIP is not equipped or not enabled.</p>	61
AT	<p>4 characters            2 leading spaces appear before keyword AT appears.            2 leading spaces + 2 characters</p> <p>Actually begins at column 67 due to leading spaces</p>	65
hh:mm	<p>Total of 7 characters including leading spaces</p> <p>2-digit hour time (12:55) has 2 leading spaces + 2 digits (hh) + one character (:) + two digits (mm)</p> <p>1-digit hour time (1:15) has 3 leading spaces + digit (h) + one character(:) + two digits (mm)</p>	<p>71 (2-digit hour)</p> <p>72 (1-digit hour)</p>

## Display wake-up events

To assign a terminal for wake-up display:

**SEt OPTion POrt portID WAKE DIisplay (ON) <CR>**

Wake up events that can be displayed as they happen are listed here.

**ENTRY** The attendant (or guest) enters or cancels the wake-up request.

**ANSWER** The wake-up call is made, and answered by the guest.

**RETURN** The call is returned to the attendant.

To display wake-up events, the basic command structure is

**SEt OPTion DIisplay event(s) (ON) <CR>**

For example, to have a message displayed whenever a call is returned to the attendant:

**SEt OPTion DIisplay REturn (ON) <CR>**

You can choose more than one of these events in the same command. For example, to display calls entered and calls answered but not calls returned to the attendant:

**SEt OPTion DIisplay ENtry ANswer (ON) <CR>**

To display all three types of events:

**SEt OPTion DIisplay WAKE (ON) <CR>**

To stop the display of wake-up calls being answered:

**SEt OPTion DIisplay ANswer OFF <CR>**

You can turn off more than one display at the same time. For example, to turn off the display of calls answered and calls being returned to the attendant:

**SEt OPTion DIisplay ANswer REturn OFF <CR>**

*Note:* The word OFF always comes at the end. Also, you cannot turn displays ON and OFF in the same command.

A typical display message would look like this:

WAKE UP 5006 NONE ATTN ENTR TO 6:45 AT 16:00

Words that may appear are shown in the following list:

ATTN ENTR	attendant entry
SET ENTR	guest entry
ATTN RETN	call returned to the attendant
TERM CHG	terminal change
CALL ANS	call answered by the guest
SYST BLKD	system blocking caused the attendant return
EQPD FAIL	a hardware failure caused the return
ATTN DEL	the attendant canceled a call
SET DEL	guest canceled a call
CHK DEL	a room status check-out command canceled a wake-up call
LNG(#) FAIL	recording for language number (#) failed or cannot be accessed
NONE	used instead of a time when there is no wake-up time scheduled
VAWU ANS	VIP wake-up call answered by guest
VAWU NOAN	VIP wake-up call not answered by guest
VAWU CANC	VIP wake-up call canceled by attendant

## Display message registration events

Follow these steps to have meter changes displayed.

- 1 To assign a terminal for meter display:

**SEt OPTion POrt portID MEter DIsplay (ON) <CR>**

- 2 The system DISPLAY option must be turned on to have any meter changes displayed. To turn on the system meter display:

**SEt OPTion DIsplay MEter (ON) <CR>**

To turn it off again, just replace ON with OFF.

The meter for an individual DN must have its own display turned on as well if you wish to display changes to it. This gives you the choice of turning all meter displays on, or only those you require. To turn the display of a particular meter or groups of meters on or off, refer to "Turn meters on and off" on page 93.

A typical display message would look like this.

ROOM METER 1235 DISP 40 TO DISP 42 AT 16:00

The value of the meter for DN 1235 was changed from 40 to 42 at 4:00 pm.

---

## Display room status events

To assign a terminal for room status display:

**SEt OPTION POrt portID STatus DIisplay (ON) <CR>**

To turn on the display of room status changes:

**SEt OPTION DIisplay STatus (ON) <CR>**

To turn it off:

**SEt OPTION DIisplay STatus OFF <CR>**

Particular sources of input can be displayed or not displayed as required. Command format is the same, using one or more of the following items in place of STatus. The choices are listed below.

**CCos** CONTROL COS key on an SL-1, or digital telephone, or Attendant Console  
**DEtect** off-hook detection of room telephone  
**DIal** Dial Access using room telephone  
**RMk** Room Status key on an SL-1 or digital telephone  
**TERminal** changes entered by typing at a terminal

Refer to “Set automatic control of room cleaning status” on page 74 and “Set check-in, check-out parameters” on page 77 for additional information.

To turn on one of the STATUS options:

**SEt OPTION DIisplay item(s) (ON) <CR>**

To turn any of these off, use OFF in place of ON.

**Note:** The word ON or OFF always comes at the end, and items cannot be turned ON and OFF in the same line.

## Automatic daily routines

You can store up to 12 commands on the Automatic job list for execution at a predesignated time. If you use the Automatic “CLEaning REquested” option (to change the cleaning status of all occupied rooms to REquest cleaning [RE] at a specified time), it occupies auto list entry number 12, so only 11 commands can be stored. Commands are put into the Automatic job list by specifying any valid command with the following syntax where “hhmm” is the 24-hour clock time when the command executes, and “command” is the job to be executed at hhmm.

**AU** automatic hhmm command <CR>

*Note:* The list entry number is assigned by the system.

For example, at 11:00 p.m. create a printout of all Message Registration meters having non-zero values. Enter the following:

**AU 2300 (PR) ME AL**

*Note:* The data specified in this example is printed at the Meter print port if one has been assigned or at the terminal entering the information. If you want the data to print to another terminal, enter a Port ID in the command field (for example, **AU 2300** Port id **ME AL**).

If the list is full (that is, contains 12 entries), you must delete one of the stored entries before another command can be added to the list. To delete an entry in the Automatic job list, use the following command. Note that “nn” is one of the entries in the Automatic list.

**SE AU nn OF**

To print the contents of the Automatic Job list, enter:

**(PRint) AU** automatic

Output may look like this, where “AB” and “CD” are port IDs.

```
01 AUTO AT 9:00 AB PR WA 0 9999
02 AUTO AT 9:00 CD PR WA 0 9999
```

If two jobs are scheduled for the same time, the job with the lower entry number is processed first. If the first job is finished within the same hour, the second job starts immediately after the first one is done. If it is already the next hour when the first job is finished, the second job will not be executed at all.

To print all the wake-up calls at 10:00 p.m., enter the following command where “H1” and “H2” are the port IDs:

**AUautomatic 2200 H1 H2 WAKE ALI**

- To print the contents of the automatic list:

**(P)Rint AUautomatic <CR>**

You will receive a copy of the contents of your Automatic job list. Each command in the list has a number in the range 1–12.

- To remove a command from the Automatic list:

Print the list, as described above, to find the number of the command you wish to remove, then use the following command to remove it:

**SEt AUautomatic nn Off <CR>**

where “nn” is the number of the item you wish to remove from the list.

**Table 9**  
**Generating automatic daily routines**

**AUautomatic 900 (P)Rint S)Tatus ALI <CR>**

Add a command to the list. This command tells the system to print the status of all guest rooms at 9:00 each morning.

**AUautomatic 1730 (P)Rint M)Eter 4201 4225 <CR>**

Add a command to the list. This command tells the system to print all non-zero telephone meters from DN4201 to 4225 at 5:30 each afternoon.

**SEt AUautomatic 1 Off <CR>**

Remove item 1 from the list.

**(P)Rint AUautomatic <CR>**

Print the contents of the Automatic list. If it contained the two items above, it would look similar to this.

01	AUTO	AT	9:00	AB	PR	ST	0*	9999*
02	AUTO	AT	17:30	CD	PR	ME	4201	4225

\* 0–9999 represents ALI.

## Full Automatic list

If your list becomes full because of a temporary command, you will get a message TRY AGAIN. Simply wait a few minutes and type in your command again.

If your list already has 12 entries and you try to add another item (number 13), you will get a message LIST FULL. You must remove an item before you can add a new one. An automatic cleaning requested procedure (see “Set automatic control of room cleaning status” on page 74) always uses list entry 12 and will not be shown as a list member. If so, your list is full with 11 entries.

## Traffic data

The traffic printout shows system activity for a 24-hour period. It gives wake-up call statistics and display message statistics.

To request the traffic printout:

**(P**R**int) T**R**affic <CR>**

To have it printed at another terminal, replace the word P**R**int with the port ID where you want it printed.

To have it printed at the same time every day, add this command to the automatic list “Generating automatic daily routines” on page 43. The format for a traffic printout is shown in Table 10 on page 45.

**Table 10**  
**Traffic printout format (Part 1 of 2)**

<b>System</b>	<b>DD(a)</b>	<b>TIME</b>	<b>0:00(b)</b>			
WAKEUP	dd(a)	0000(c)	0000(d)	0000(e)	0000(f)	0000(g)
	0000(h)	00.0(i)	00.0(j)	0000(k)	0000(l)	
DISP	TOT		0000(m)	0000(n)		
	PORT*(o)		0000(p)	0000(q)		
<b>Legend:</b>						
a = date						
b = time						
c = total number of wake-up calls (includes successful and failed calls)						
d = total number of calls answered after one attempt						
e = total number of calls answered after two attempts						
f = total number of calls answered after three attempts						
g = total number of calls returned to the attendant (unanswered or blocked)						

**Table 10**  
**Traffic printout format (Part 2 of 2)**

h = number of times a full time interval caused an attendant entry failure

i = average call answer time in seconds

j = average call holding time in seconds

k = number of times the default AWU RAN routes are used due to language RAN route failure.

l = number of VAWU attempts that do not find an idle attendant. Maximum of 3 attempts per VAWU request.

m = total number of display messages

n = total number of display messages that failed on all ports. The display message handled on any BGD that failed on others is not included.

o = port ID or a terminal number

p = total number of display messages on the port

q = total number of display messages on the port that failed

## Display option

A message can be printed to record each change made to Hotel/Motel feature data as it occurs. These optional display messages provide a traceable record of events. One or more terminals must be assigned to print these messages.

The following is the command structure to set display options.

### **SE OP DI** items **ON/OFF**

Choices for items to be displayed are as follows.

### **Automatic Wake Up items**

- AN calls answered
- EN calls entered/deleted
- RE calls returned to attendant
- WA wake, which includes all three event types

**Message Registration** To enable the display of meters in general, use ME for “item” in the command above. Individual meter display can then be turned on or off as required.

```
SE ME dn      DI (ON), OFF
      dn1 dn2
      dnx
      ALL
```

The last two words, DI ON/OFF, can be added to the end of a command that sets meter values.

**Room Status** Display choices can be changed in several ways.

```
CC  CCOS key on a telephone
DE  off-hook detection of room
DI  Dial Access using a room phone
RM  Room Status key (RMK) on an SL-1 or digital telephone
TE  a terminal
ST  status, which includes all five of these input sources
```

**Display queue size** If the volume of display messages required is large, queue wrap-around may cause the loss of some messages. On the Traffic printout the number of display messages lost is shown. Increasing the display queue size (default is 20 messages) is a service change operation in LD 17.

## Call Number Information Messages

Call Number Information Messages are available in Software Release 12 and later. If the terminating telephone has Call Number Information Allowed (CNIA) Class of Service, the system sends Call Initiation and Call Termination messages for calling and called DNs on a real-time basis to the BGD port.

Message formats sent to the BGD port are shown below:

- ST-CI xxx...x yyy...y
- ST-CT xxx...x yyy...y

Legend:

xxx...x = Calling DN

yyy...y = Called DN

**Call Initiated (CI)** A Call Initiated message is sent when the terminating telephone has Call Number Information Allowed (CNIA) Class of Service (CLS) and one of the following conditions occurs:

- The telephone handset is lifted and a number dialed.
- The call is reestablished from on-hold status.
- The telephone is the third party in a call transfer.
- The telephone terminates a forwarded call.
- The call is picked up by a station.
- The Call Waiting key on a CNIA telephone is pressed.
- The call is extended by an attendant.

**Call Terminated (CT)** A Call Terminated message is sent when the terminating telephone has Call Number Information Allowed (CNIA) Class of Service (CLS) and one of the following conditions occurs:

- Call termination to a non-CNIA telephone
- Call Forward No Answer (CFNA)
- Call Park
- Call Transfer from originating or terminating telephones
- Call Pickup received by the telephone
- Conference call
- Call On Hold

No messages are sent in the following cases:

- Dial Intercom calls
- Overridden calls
- Attendant calls
- CNIA-originated calls
- Automatic Wake Up calls
- Trunk calls

## Operating parameters

Class of Service for CNIA is limited to 60 telephones and is assigned in LD 10 and LD 11. LD 20, LD 81, and LD 83 modify printing and counting, based on CNIA/CNID CLS. Refer to *Features and Services* (553-3001-306) and *Administration* (553-3001-311).

A telephone that is assigned Virtual ACD Agent (VMA) Class of Service cannot be assigned CNIA Class of Service.

Collocated telephone and TTY equipment is needed to fully implement this feature.

---

# Automatic Wake Up

---

## Contents

This section contains information on the following topics:

Reference list .....	51
Guest Entry of Auto Wake Up (GEWU) .....	53
Multi-Language Wake Up (MLWU) .....	53
VIP Automatic Wake Up .....	53
Set wake-up call times .....	54
Operating parameters .....	54
Set time for a secondary wake-up announcement .....	56
Set language identifiers for wake-up announcements .....	57
Find wake-up call times .....	58
Operating parameters .....	59
Print wake-up call times .....	60
Operating parameters .....	60
Print wake-up call map .....	61
Operating parameters .....	62

## Reference list

The following are the references in this section:

- *Features and Services* (553-3001-306)

Automatic Wake Up enables the Meridian 1 to place wake-up calls automatically. An attendant may enter the wake-up information specified by the guest, or the guest enters the wake-up information from their room telephone. At the appointed time, the system places the wake-up call. Upon answering, the guest hears a recorded wake-up announcement or a personal wake-up message.

If the call is unanswered after one to three attempts, or if it is blocked by heavy traffic or system malfunction, it is either returned to the attendant or disconnected, depending on the option selected in the software (LD 15).

You can use your BGD to enter a wake-up call request (see “Set wake-up call times” on page 54) and you can use it to retrieve wake-up call information (see “Find wake-up call times” on page 58). You can find out the wake-up times that have been set for a guest’s telephone or for a group of telephones.

A map or hour-by-hour (shown in five-minute increments) summary of a day’s wake-up calls is also available (see “Print wake-up call map” on page 61). You can also get a continuous printout or display of any or all wake-up events as they occur.

For a complete description of Automatic Wake Up, refer to *Features and Services* (553-3001-306).

## Guest Entry of Auto Wake Up (GEWU)

A wake-up request can be entered by the attendant or craftsperson on the BGD, or by a guest on the room telephone (see Guest Automatic Wake Up in *Features and Services* (553-3001-306)).

When the guest programs or cancels the wake-up call via the Wake Up Key (WUK) or a Flexible Feature Code (FFC), a display message is sent to the Background Terminal. If the Display option for AWU is set, a display message is directed to the terminal designated for wake-up display when a guest programs or cancels a wake-up request. Software Release 17 adds a display wake-up message to room telephones that are equipped with a display.

## Multi-Language Wake Up (MLWU)

A customer-definable language can be assigned to a room telephone at any time through the BGD or service change (LD 10 or LD 11). The language remains unchanged until the next language assignment; however, the customer may opt to clear the language at check-in and check-out times. The language assigned to a room DN is only stored with the primary appearances of the room DN.

If Automatic Wake Up is enabled, up to six language-specific Recorded Announcement (RAN) route pairs (both am and pm for each language) can be configured. The languages correspond to the RAN routes RAN1/RAN2, LA11/LA12, ..., LA51/LA52 in LD 15. The only requirement is that Language 0, the default language routes RAN1 and RAN2, must be defined.

## VIP Automatic Wake Up

VIP Automatic Wake Up (VAWU) is a software Release 17 enhancement to the AWU feature. VAWU allows rooms to be designated as VIP so that guests can be awakened by a personal telephone call from the attendant rather than the RAN wake-up. At the requested time, the attendant is notified of the VIP wake-up call.

A VIP room is one whose DN is assigned VIP designation.

## Set wake-up call times

You can use your BGD to set wake-up call times for a single DN or a group of DNs.

To set a wake-up call time for one DN:

**SEt WAKE dn TIme hhmm <CR>**

To set a wake-up call time for a consecutive group of DNs:

**SEt WAKE dn1 dn2 TIme hhmm <CR>**

To enter the next wake-up call, simply enter the DN and the time.

To delete a wake-up call:

**SEt WAKE dn TIme OFF <CR>**

To change the time of a wake-up call, simply type the command with the new time.

## Operating parameters

You must use TIme in the command for either one DN or a group of DNs.

Use a 24-hour clock to give the time (hhmm). For example, type in 7:15 am as 715 and 2:30 pm as 1430.

You cannot make a wake-up call entry for the current five-minute period or for a time more than 23.5 hours in advance. If the time you type is not allowed, a message AWU TIME? giving the allowed time range will appear.

Each five-minute interval of the day has room for 100 (or 500, depending on your system) wake-up calls. If the interval containing the time you typed is full, you will receive a message like the following, indicating the five-minute interval 7:00–7:04 is full.

WAKE UP 7:00 FULL 6:55 100 7:05 85 STOP ON 2314

6:55 100 7:05 85 shows the amount of room remaining in the intervals five minutes before and after 7:00. At 6:55, in this case, there are 100 spaces remaining and at 7:05 there are 85. You can choose one of these intervals.

STOP ON 2314 indicates the DN the system did not accept because of lack of space. If you entered a group of DNs, DN 2314 is the first of those that are still not recorded in the system.

**Table 11**  
**Using the Set command for Automatic Wake Up**

<b>Input (what you type)</b>					<b>Comments (what happens)</b>
Response (what the terminal displays)					
<b>SEt WAKE 1402 TIME 715</b>					
WAKE UP	1402	NONE	TO	7:15	Wake-up call for one DN, DN 1402, will be called at 7:15 am. NONE shows there was no previous entry.
<b>SEt WAKE 3405 3409 TIME 800</b>					Wake-up call for a group of DNs
WAKE UP	3405	NONE	TO	8:00	DNs 3405 to 3409 will be called at 8:00 am. Note that DN 3406 had a previous entry for 7:30, which has been changed to 8:00. The others had no previous entry (NONE).
WAKE UP	3406	7:30	TO	8:00	
WAKE UP	3407	NONE	TO	8:00	
<b>SEt WAKE 23105 TIME 715</b>					Wake-up calls for a list of DNs
<b>17804</b>	<b>700</b>				DN 23105 will be called at 7:15. DN 17804 will be called at 7:00. Since the next two entries are also for 7:00, you can leave the time out. DN 11018 will be called at 6:45. Note that this example shows only the input you type, as if the "confirm" option is turned off (see "Define options for the Set command" on page 26).
<b>12642</b>					
<b>30441</b>					
<b>11018</b>	<b>645</b>				

## Set time for a secondary wake-up announcement

You may set the time at which a second recorded wake-up announcement is activated.

**SEt OPTion TIme RAn2 time1 time2 <CR>**

If you do not put in any value for time2, then 00:00 (midnight) will be assumed.

If the second time is earlier than the first, for example:

**SEt OPTion TIme RAn2 2200 400 <CR>**

then the time of the second recorded announcement will run through midnight to the next morning.

To turn this time range off:

**SEt OPTion TIme RAn2 OFF <CR>**

## Set language identifiers for wake-up announcements

You may assign a two-letter identifier to each of the six possible recorded languages used to make wake-up calls. The two-letter code is used to identify each language used to record the wake-up announcement. When setting a room's language status, use the language number (0–5) or the two-letter identifier. Language numbers do not change, because they refer to the tape recorders that play the announcements.

To set the language identifier for a language number:

**SEt OPTion LAnGuage** (language number) (id) <CR>

where:

(language number) 0–5

(id) any two-character code that does NOT correspond to a command (first character MUST be a letter)

To change the language identifier, repeat step 1 or:

**SEt OPTion LAnGuage** (old id) (new id) <CR>

To clear the language identifier:

**SEt OPTion LAnGuage** (language number or identifier) **OFF** <CR>

**Table 12**  
**Example of the Set command for the LAnGuage option**

Input	Comments
<b>SEt OPTion LAnGuage 3 EN &lt;CR&gt;</b>	Language number 3 set to EN for ENGLISH.
<b>SEt OPTion LAnGuage EN FR &lt;CR&gt;</b>	Whichever language number that was set to EN is changed to FR for FRENCH.
<b>SEt OPTion LAnGuage 0 OFF &lt;CR&gt;</b>	Language number 0 no longer has an identifier.

## Find wake-up call times

You can use your terminal to find DNs that have wake-up call times set. The **FInd** command allows you to retrieve the wake-up call request for the lowest-numbered DN within the specified DN range with a wake-up call time set. To get the next one in the range, type the word **FInd** again.

To find one DN wake-up call time:

**FInd Wake dn <CR>**

To find the first DN wake-up call time in a group of consecutive DNs:

**FInd Wake dn1 dn2 <CR>**

To find the first DN wake-up call time in the whole system:

**FInd Wake All <CR>**

To find the next wake-up call time:

**FInd <CR>**

## Operating parameters

If only one DN is entered, the FInd command will look for a DN with a wake-up call, starting with the DN requested and ending with the largest DN in the system. It will print the first one it finds.

If there are no wake-up calls set in the group requested, the message NO DATA FOUND is printed.

For a group of DNs, the second DN entered must be a higher number than the first.

A command containing the word FInd all by itself is valid only immediately following another FInd command which produced non-zero results (any result other than NO DATA FOUND).

**Table 13**  
**Examples of the Find command for Automatic Wake Up**

Input	Response	Comments
<b>Find WAKe 3040</b>		One DN
WAKE UP	3040 7:00	
<b>Find WAKe 9001 9200</b>		A group of consecutive DNs, 9014 is the first DN in the group which has requested a wake-up call.
WAKE UP	9014 6:40	
<b>FInd WAKe ALI</b>		All DNs, DN 1030 is the first DN with a wake-up call time set.
WAKE UP	1030 7:15	
<b>FInd</b>		DN 2019 is the next one.
WAKE UP	2019 6:45	
<b>FInd</b>		There are no more DNs with wake-up call times set.
NO DATA FOUND		

## Print wake-up call times

You can use your terminal to print the wake-up call time currently set for one or more guest rooms.

To print the setting for one DN:

**(P**rint) **W**Ake dn <CR>

To print the settings for a group of consecutive DNs:

**(P**rint) **W**Ake dn1 dn2 <CR>

To print the settings for all DNs:

**(P**rint) **W**Ake **A**LI <CR>

## Operating parameters

When retrieving the wake-up call times for a group of consecutive DNs, or for all DNs, only the DNs within the group that have requested a wake-up call will be included. If there were no DNs with wake-up calls in the range specified, the terminal prints NO DATA FOUND.

When specifying a group of DNs, the second DN entered must be a higher number than the first.

You can use X substitution in the DN. For example, **(P**rint) **W**Ake **12XX** prints DNs in the range 1200-1299 with wake-up call times set.

Typing four asterisks (\*\*\*\*) will stop a job that is currently in progress at your own terminal (for example, a long printout you realize you don't need).

**Table 14**  
**Examples of the Print command for Automatic Wake Up**

Input				Comments
Response				
<b>(PRInt) WAke 1279</b>				One DN
WAKE UP	1279	7:00		DN 1279 has a wake-up call set for 7:00 am
<b>(PRInt) WAke 3700 3720</b>				A group of consecutive DNs
WAKE UP	3702	6:30		
WAKE UP	3709	7:00		
WAKE UP	3714	7:15		
WAKE UP	3718	6:30		
<b>(PRInt) WAke ALI</b>				All DNs
WAKE UP	1003	7:00		
WAKE UP	1229	6:45		
WAKE UP	2005	6:30		
WAKE UP	4137	6:15		

## Print wake-up call map

A chart showing a count of all wake-up calls in each five-minute interval for every hour throughout the day is known as a wake-up map.

To print the wake-up call map:

**(PRInt) WAke MAp <CR>**

To print the map at another terminal, put the two-character port ID of the terminal where you would like it printed: portID **WAke MAp <CR>**

## Operating parameters

To automatically print this map every day at the same time, put this command in the automatic list. The map in Table 15 on page 62 shows a 24-hour day beginning at midnight. Each line is one hour in five-minute intervals. The number of calls in each five-minute period is shown. Date (23) and time printed are at the top.

**Table 15**  
**Wake Up call map example (Part 1 of 2)**

(PPrint) WAKE MAP <CR>												
WAKE UP	23	TIME	0:11									
0:00	000	000	000	000	000	000	000	000	000	000	000	000
1:00	000	000	000	000	000	000	000	000	000	000	000	000
2:00	000	000	000	000	000	000	000	000	000	000	000	000
3:00	000	000	000	000	000	000	000	000	000	000	000	000
4:00	000	000	000	000	000	000	000	000	000	000	000	000
5:00	000	000	000	000	000	000	000	000	000	000	000	000
6:00	002	000	000	001	000	000	001	000	000	000	000	000
7:00	004	001	001	000	000	000	001	000	000	001	000	000
8:00	000	000	000	000	000	000	000	000	000	000	000	000
9:00	000	000	000	000	000	000	000	000	000	000	000	000
10:00	000	000	000	000	000	000	000	000	000	000	000	000
11:00	000	000	000	000	000	000	000	000	000	000	000	000
12:00	001	000	000	000	000	000	000	000	000	000	000	000
13:00	000	000	000	000	000	000	000	000	000	000	000	000

**Table 15**  
**Wake Up call map example (Part 2 of 2)**

(P)rint WAKE MAp <CR>												
WAKE UP	23	TIME	0:11									
14:00	000	000	000	000	000	000	000	000	000	000	000	000
15:00	001	000	000	000	000	000	000	000	000	000	000	000
16:00	000	000	000	000	000	000	000	000	000	000	000	000
17:00	000	000	000	000	000	000	000	000	000	000	000	000
18:00	001	000	000	000	000	000	000	000	000	000	000	000
19:00	000	000	000	000	000	000	000	000	000	000	000	000
20:00	000	000	000	000	000	000	000	000	000	000	000	000
21:00	001	000	000	000	000	000	000	000	000	000	000	000
22:00	000	000	000	000	000	000	000	000	000	000	000	000
23:00	000	000	000	000	000	000	000	000	000	000	000	000



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# Room Status

---

## Contents

This section contains information on the following topics:

Reference list . . . . .	65
Set room status . . . . .	68
Operating parameters . . . . .	69
Set ready-for-sale criteria . . . . .	73
Set automatic control of room cleaning status . . . . .	74
Set cleaning status from room telephone . . . . .	75
Set check-in, check-out parameters . . . . .	77
Operating parameters . . . . .	78
Assign guest room categories . . . . .	78
Find current room status . . . . .	79
Operating parameters . . . . .	80
Print current room status . . . . .	81
Operating parameters . . . . .	82

## Reference list

The following are the references in this section:

- *Features and Services (553-3001-306)*

Room Status (RMS) sets conditions on rooms, such as whether or not a room requires cleaning, or whether a room is occupied or vacant. Room Status is managed through the BGD.

All room phones are required to have Controlled Class of Service Allowed (CCSA).

**Note:** SL-1 or digital telephones equipped with a Room Status key (RMK) and Digit Display can read and update the cleaning status of any guest room. This is not an option that needs to be set by terminal command. If such phones exist, they have access.

Software Release 16 adds Multi-Language Wake Up to the Room Status feature. MLWU allows up to six languages to be programmed on various RAN routes, to be played at a wake-up call request.

Software Release 17 adds two features that are implemented through RMS: VIP Automatic Wake Up (VAWU) and Maid ID. VAWU makes it possible to designate rooms as VIP so that guests can be awakened by a personal telephone call from an attendant rather than the RAN wake-up. Maid ID makes it easier to keep track of which maids clean which rooms.

**Note:** Refer to the Automatic Wake Up section in this document and in the *Features and Services* (553-3001-306) for more details concerning the above features.

All occupied rooms can be automatically set to cleaning requested at the same time each day. Off hook detection of cleaning status can also be set for all occupied rooms for the same time each day.

**Note:** The Off-Hook Alarm Security feature takes precedence over the Off-Hook Detection feature. If a set is defined with the Alarm Security Allowed CLS (ASCA), the Off-Hook Detection feature will not operate.

Rooms can be classified by category (1–15) to identify locations, price range, size, facilities, and so on. Each room can be in only one category.

**Table 16**  
**Room status examples**

Guest Registration and Occupancy	CH (IN)	check-in
	CH OU	check-out
	OC	occupied
	VA	vacant
Cleaning Status (includes Maid ID)	RE	cleaning requested
	PR	cleaning in progress
	CL	cleaned
	PA	cleaning passed inspection
	FA	cleaning failed inspection
	SK	cleaning skipped
Sale Status	SA	ready for sale
	NS	not for sale
Other Status Information	CO	Controlled Class of Service (CCOS)
	CO OF	System Class of Service (SCOS)
	E1	Enhanced Controlled Class of Service 1
	E2	Enhanced Controlled Class of Service 2
	MW	Message Waiting Lamp
	DN	Do Not Disturb
	CA	category (see Assign Guest Room Categories)
	LA	language for Automatic Wake Up
	VI	VIP status for Automatic Wake Up
TL	telephone check	

## Set room status

You can use your terminal to change the status of guest room DNs to checked-in. This can be done for a single DN, a group of consecutive DNs, or all DNs. Use the abbreviations listed in Table 16, “Room status examples,” on page 67 in place of the word “status” in these commands.

To set the room status of one DN:

**SEt SStatus dn status <CR>**

To set room status of a group of consecutive DNs:

**SEt SStatus dn1 dn2 status <CR>**

To set room status of all DNs:

**SEt SStatus ALl status <CR>**

To set a second nonconsecutive DN to the same status, simply type the **DN** and **<CR>**. If you have a list of nonconsecutive DNs, you can repeat many times.

To set the language of one DN:

**SEt SStatus dn LLanguage number or ID <CR>**

## Operating parameters

When checking in a group of consecutive DNs, the second DN entered must be a higher number than the first.

After setting the status of one or more guest room DNs, a confirmation message may be displayed or printed. If the “confirm” option is off, the updated status is not automatically displayed or printed (see “Define options for the Set command” on page 26).

You may not be able to use the SET command with all DNs, with a group of consecutive DNs, or with X substitution, if any of these options are turned off (see “Define options for the Set command” on page 26).

Languages are numbered from 0–5. Two-letter identifiers may be set using the SET OPTION command (see “Set language identifiers for wake-up announcements” on page 57).

Set VIP status to ensure that an important guest receives a personal wake-up greeting from the attendant.

### **Guest registration and occupancy parameters**

Rooms must meet sale criteria to be able to be checked-in; that is, they must have the status VACant and PASsed inspection.

The occupancy status of a room is automatically changed to OCCupied when you set the status to CHecked-IN, or to VACant when you set the status to CHecked-OUt. Manually setting any other room status of a DN does not affect the current settings of other aspects of room status, such as guest room telephone Class of Service or cleaning status.

The CHeck-IN and OUt commands can also be set to perform other tasks automatically (see “Set check-in, check-out parameters” on page 77). If this is not desirable, you can enter any of this information manually.

The CHecked-IN status is not indicated in a status printout. Checked-in status is inferred from the OCCupied status.

The CHecked-OUt status is not indicated in a status printout. Checked-out status is inferred from the VACant status.

### **Cleaning status parameters**

If automatic cleaning hours are set, the status of any occupied guest room will be changed to cleaning REquested at the specified time (see “Set automatic control of room cleaning status” on page 74).

If automatic detection hours are set, the status of any occupied guest room will be automatically updated to cleaning in PRogress, then CLeaned by the cleaning staff using the room telephone in the appropriate manner (see “Set automatic control of room cleaning status” on page 74).

If you use Maid IDs, you can append the Maid ID to a room’s cleaning status from the BGD, or the maid can send it from the guest room telephone when the cleaning status is changed.

The Maid ID is a one- to four-digit number that should be unique for each member of the cleaning staff. The Maid ID appears only on Room Status Display messages, so you must have display messages for room status turned on at one of your terminals to keep a record of the Maid ID.

To include the Maid ID in a room status Set command:

```
SEt SStatus dn status MI xxxx <CR>
```

where xxxx is the one- to four-digit Maid ID number.

*Note:* The Maid ID can only be included with a SEt command that changes a room’s cleaning status.

### **Class of Service**

By changing a telephone’s Class of Service, you can restrict guests from making certain types of calls. There are four levels of restrictions available.

- SCOS (CO OF) (Specified as CO OF in commands.)
- CCOS (Specified as CO in commands.)
- E1
- E2

System Class of Service (SCOS) is the basic default level and usually has the fewest restrictions.

Controlled Class of Service (CCOS) is used to restrict the type of calls a guest can make from the telephone.

Enhanced Controlled Class of Service (E1 and E2) simply adds two more levels of restrictions to increase the flexibility of your system.

For example, a telephone with SCOS is allowed to make toll and Central Office calls as well as room-to-room calls, while a telephone placed in CCOS can only make room-to-room calls. Toll and Central Office calls are not allowed.

Your Class of Service restrictions may vary from this example. Check with your System Administrator if you are not sure of your Class of Service restrictions.

**Table 17**  
**Using the Set command for Room Status**

Input	Comments
<b>SEt SStatus 1203 CHeck(IN) &lt;CR&gt;</b> <b>SEt SStatus 0904 CHeck OUt &lt;CR&gt;</b> <b>SEt SStatus 1427 OCCupied &lt;CR&gt;</b> <b>SEt SStatus 2218 VAcant &lt;CR&gt;</b> <b>SEt SStatus 4442 REquested &lt;CR&gt;</b> <b>SEt SStatus 4443 CLeaned MI 14 &lt;CR&gt;</b> <b>SEt SStatus 1243 SAle &lt;CR&gt;</b> <b>SEt SStatus 2234 COntrOl &lt;CR&gt;</b> <b>SEt SStatus 2236 COntrOl Off &lt;CR&gt;</b> <b>SEt SStatus 1208 LAnguage 2 &lt;CR&gt;</b> <b>SEt SStatus 1209 LAnguage SP &lt;CR&gt;</b> <b>SEt SStatus 1405 VIp &lt;CR&gt;</b>	One DN: checked-in checked-out occupied vacant cleaning requested cleaned by maid with ID number 14 ready for sale Controlled Class of Service System Class of Service language number 2 language Spanish VIP (personal wake-up call)
<b>SEt SStatus 3322 CHeck OUt &lt;CR&gt;</b> <b>3328 &lt;CR&gt;</b> <b>3342 &lt;CR&gt;</b> <b>3563 &lt;CR&gt;</b> <b>4788 &lt;CR&gt;</b>	A groups of nonconsecutive DNs all checked out.
<b>SEt SStatus 4402 4408 COntrOl &lt;CR&gt;</b>	A group of consecutive DNs using inclusive DN range.
<b>SEt SStatus 22XX SKipped &lt;CR&gt;</b>	A group of consecutive DNs using X substitution (2200 to 2299).
<b>SEt SStatus ALI PRogress &lt;CR&gt;</b>	All DNs cleaning in progress.

## Set ready-for-sale criteria

A Room Status **SEt** command using the word **SAle** will always change the status of the room(s) you specify to **VAcant** and **PASsed**. But you may wish to make the **PRint** and **FInD** commands less strict, so that more rooms are printed out as being available for sale.

All the possible criteria you can add are listed here.

REquested  
PRogress  
CLEaned  
FAiled  
SKipped  
OCcupied

To set ready-for-sale criteria:

**SEt Option SAle** state(s) **(ON)** <CR>

To turn off, use the word **OFF** instead of **ON**. You can use any states you require in the command. The word **ON** or **OFF** must come at the end, and you cannot turn items on and off in the same line.

**Note:** If you do not include any states in the command, all six items will be turned on or off. For example, **SEt Option SAle ON** <CR> will set all six items in the list on. (The word **ON** is not optional in this case.)

To see what ready for sale criteria are currently set (look for the word **SALE** in the reply):

**(PRint) Option** <CR>

For example, you wish to include rooms with cleaning in **PRogress** or **CLEaned** status in the rooms for sale printout:

**SEt Option SAle PRogress CLEaned (ON)** <CR>

Then when you use the command **PRint SStatus ALI SAle** <CR>, the reply will include all rooms that have status **PRogress** and **CLEaned**, as well as **VAcant** and **PASsed**. The command **SEt SStatus 1205 SAle** will still change the status of that room to **VAcant** and **PASsed**.

## Set automatic control of room cleaning status

Room cleaning status can be updated in two ways: automatically or by code entry from the room telephone. The status of all occupied rooms can be automatically changed to cleaning REquested every day at a particular time. Between the hours that you specify, cleaning staff can use the room telephone to signal that the room is being cleaned. When the room telephone handset is picked up and left off hook, the cleaning status will be changed to cleaning in PRogress. When the handset is replaced, the room's status will be changed to CLeaned (no Maid ID is sent). See "Set cleaning status from room telephone" on page 75 for other methods the cleaning staff can use to change a room's cleaning status.

To set the off hook detection period and the automatic change of status to cleaning REquested:

**SEt OPTION TIME DETect** hour1 hour2 <CR>

At hour1, all occupied rooms will be set to cleaning REquested. Between hour1 and hour2, cleaning status changes are detected from room telephones.

**Note:** Use a 24-hour clock. Hour2 must be greater than hour1. If no hour2 is typed, midnight will be assumed.

To set the automatic change of occupied rooms to cleaning REquested:

**SEt OPTION TIME REquest** hour1 <CR>

To cancel off hook detection:

**SEt OPTION TIME DETect OFF** <CR>

**Note:** This cancels off hook detection only. It does not affect the automatic change of cleaning status to cleaning REquested at the hour1 that was originally entered.

To turn off the automatic change of cleaning status of all occupied rooms to cleaning REquested:

**SEt OPTION TIME REquest OFF** <CR>

To find out which times, if any, are currently set (look for TIME DETECT and REQUEST in the reply):

**(PRint) OPTION** <CR>

## Set cleaning status from room telephone

In addition to off hook detection, there are two ways the cleaning status of a room can be changed by the cleaning staff.

### Dial access

Cleaning staff can update the status of a room by dialing a SPRE code from the room telephone. The SPRE (Special Prefix) code is a one- or two-digit code that your system administrator can provide for you. To allow this, type:

**SEt OPTion TIme Dial (ON) <CR>**

To disallow, use OFF in place of ON.

To change a room's cleaning status from the room telephone, use the following procedure:

- 1 Lift the handset and dial SPRE + 86, or Flexible Feature Code (FFC RMST).
- 2 Using the dial pad, enter the one-digit cleaning code as follows:
  - 1 = cleaning requested
  - 2 = cleaning in progress
  - 3 = room cleaned
  - 4 = passed inspection
  - 5 = failed inspection
  - 6 = cleaning skipped
  - 7 = not for sale

If you hear a regular dial tone, you are finished. If you hear a special tone, the system is asking for the Maid ID. To enter the Maid ID:

- 3 Dial \* followed by the one- to four-digit Maid ID number. If you make a mistake, press \* and reenter the Maid ID.
- 4 Dial #.
- 5 Hang up when the room is cleaned.

**Note 1:** The Maid ID is recorded only in Room Status display messages. If no Maid ID is entered, the BGD has no record of the maid.

**Note 2:** A room telephone can change only its own status. To change the status of other rooms, you must use a Room Status key on the telephone.

### **Key access**

Your system may have telephones equipped with a Room Status key (RMK). These can update the cleaning status of other rooms. You cannot turn this option on and off, but you can choose whether or not to have such changes displayed (see “Display room status events” on page 41).

- 1 Press the RMK and dial the Directory Number of the room to be changed.
- 2 Using the dial pad, enter the one-digit cleaning code as follows:
  - 1 = cleaning requested
  - 2 = cleaning in progress
  - 3 = room cleaned
  - 4 = passed inspection
  - 5 = failed inspection
  - 6 = cleaning skipped
  - 7 = not for sale

To enter the Maid ID (if required):

- 3 Dial \* followed by the one- to four-digit maid ID number. If you make a mistake, press \* and reenter the maid ID.
- 4 Press the RMK key to end the procedure.

**Note:** The maid ID is recorded only in Room Status display messages. If no maid ID is entered, the BGD has no record of the maid.

## Set check-in, check-out parameters

Options you can set allow the check-in and check-out commands to perform a number of operations automatically.

The following options are associated with the Room Status feature.

COntrl	System Class of Service upon check-in, Controlled Class of Service upon check-out
E1 / E2	Enhanced Controlled Class of Service (1 or 2) upon check-in, Controlled Class of Service Restriction level upon check-out
DND	Automatic cancellation of Do-Not-Disturb upon check-out
LAngeage	Reset language to zero (0) upon check-out
MWl	Message Waiting lamp turned off upon check-out
REquest	Automatic cleaning request upon check-out
SL1	Allow use of SL-1 or digital telephone Controlled Class of Service (CCOS) key for check-in and -out
TL	Verify set is connected (BAD LAMP message is printed if a set checked with the TL command is disconnected)
WAKE	Cancellation of Automatic Wake Up calls upon check-out
VIp	Remove VIP status upon check-out

Use the abbreviations listed above in place of “item” in the commands listed below.

To set check-in, check-out parameters:

**SEt OPTion CHeck** item (ON) <CR>

To set more than one option at the same time:

**SEt OPTion CHeck** item (ON) <CR>

To remove a check-in/check-out status option:

**SEt OPTion CHeck** item OFF <CR>

## Operating parameters

Items cannot be set on and off in the same command, and the word ON or OFF always comes at the end.

Once you have activated automatic Class of Service control, the telephone Class of Service of a guest room DN is automatically set to SCOS when the guest is checked in with the CH command. Guest check-out automatically sets the Class of Service back to CCOS. If this is not desirable, guest room DN Class of Service can be set manually from the terminal.

## Assign guest room categories

Guest rooms can be classified by category to identify location, price range, facilities, and so on. A room can be assigned only one category. Each category is given a number in the range 1–15 (0 = no category) and can also be given a four-letter name. The name or number can then be used in requesting printouts of rooms with particular features. For example, **(Print) SStatus ALI Vacant KTCH <CR>** could be used to provide a list of all vacant rooms with kitchen facilities.

To set a room to a particular category number:

**SEt SStatus dn CAtEgory n <CR>**

where n is a number in the range 1–15.

To set a group of rooms to a category number (consecutive group):

**SEt SStatus dn1 dn2 CAtEgory n <CR>**

To set a group of rooms to a category number (X substitution):

**SEt SStatus dnx CAtEgory n <CR>**

To give a category a four-letter name:

**SEt OPTion CAtEgory n name <CR>**

where n is the category number, and name is the category name (1 to 4 letters).

To change the name:

**SEt OPTion CAtEgory oldname newname <CR>**

To remove a category name without replacing it with a new name, use zero as the new name:

**SEt OPTion CAteGory** name 0 <CR>

## Find current room status

You can use your terminal to find the current status of guest rooms. The **FIND** command allows you to retrieve one DN at a time. If you include a particular status in your command, you can search for DNs with the status you have named. After you have retrieved one DN by typing the full command, you can find the next one simply by typing **FInd**.

To find the status of one DN:

**FInd SStatus** dn <CR>

To find the status of the first DN in a group of consecutive DNs:

**FInd SStatus** dn1 dn2 <CR>

To find the status of the first DN in the whole system:

**FInd SStatus ALI** <CR>

You may add a status condition at the end of any of the commands above. For a group of consecutive DNs, the command would be **FInd SStatus** dn1 dn2 status. Then only DNs with the status you name will be retrieved.

To find the next one, type word **FInd** and <CR>.

## Operating parameters

If you enter a FInd command with only one DN in it and you do not name any status condition, that DN's status will be printed.

If you enter only one DN and you name a status, the FInd command will begin looking for a DN with that status, starting at the DN entered and ending with the largest DN in the system. It will print the first one it finds.

For a group of DNs, the second DN entered must be a higher number than the first.

If there is no DN in the range you specify with the status you name, the message NO DATA FOUND is printed.

The word FInd all by itself is valid only immediately after a FInd command which produced non-zero results (any result other than NO DATA FOUND).

**Table 18**  
**Using the Find command for Room Status (Part 1 of 2)**

<b>FInd SStatus 1143 &lt;CR&gt;</b>							
STATUS	1143	OCC	REQD	UNR		CAT: 5	LANG: 0
One DN							
<b>FInd SStatus 2401 2403 &lt;CR&gt;</b>							
STATUS	2401	OCC	REQD	UNR	MWL	CAT:	LANG: 0
A range of DNs.							
<b>FInd &lt;CR&gt;</b>							
STATUS	2402	VAC	PASS	COS	MWL	CAT:	LANG: 0
<b>FInd &lt;CR&gt;</b>							
STATUS	2403	VAC	CLND	COS	MWL	SALE	CAT: LANG: 0
<b>FInd SStatus 3200 3205 VAcant &lt;CR&gt;</b>							
STATUS	3200	VAC	REQD	COS		CAT:	LANG: 0

**Table 18**  
**Using the Find command for Room Status (Part 2 of 2)**

A group of consecutive DNs—find vacant rooms. 3200 is the first vacant room in the group.

**Find <CR>**

STATUS	3201	VAC	PASS	COS	SALE	CAT:	LANG: 0	VIP
--------	------	-----	------	-----	------	------	---------	-----

3201 is the next vacant room. It is also a VIP room.

**Find <CR>**

STATUS	3204	VAC	CLND	COS	SALE	CAT:	LANG: 0	
--------	------	-----	------	-----	------	------	---------	--

3204 is the next vacant room.

**Find <CR>**

NO DATA FOUND

There are no other vacant rooms in this group.

## Print current room status

You can use your terminal to print the status of a guest room DN. This can be done for a single DN, a group of consecutive DNs, or all DNs. If you include a particular status in your command, the output shows only those rooms with the status requested. If you do not include any status in your command, the status of all requested rooms is printed.

For one DN:

**(P)rint) S)tatus dn <CR>**

For a group of consecutive DNs:

**(P)rint) S)tatus dn1 dn2 status <CR>**

For all DNs:

**(P)rint) S)tatus ALI status <CR>**

## Operating parameters

You can specify any of the following status indications:

SA	ready for sale
NS	not for sale
OC	occupied
VA	vacant
RE	cleaning requested
PR	cleaning in progress
CL	cleaned
PA	passed inspection
FA	failed inspection
SK	cleaning skipped
CO	Controlled Class of Service
CO OF	System Class of Service
E1	Enhanced Controlled Class of Service 1
E2	Enhanced Controlled Class of Service 2
DN	Do Not Disturb
DN OF	Do Not Disturb off
MW	Message Waiting Lamp on
MW OF	Message Waiting Lamp off
CA n	category (either number or name)
LA n	language number
LA id	language identifier
Vip	VIP (personal wake-up call)
TL	telephone check

You can use X substitution. For example 120X refers to DN 1200 to 1209.

When you set a DN to SAle, it is always set to VAcant and PAssed. However, when you print rooms with SAle status, you may get rooms in other conditions as well, because the criteria for printing rooms available for sale can be altered.

Typing four asterisks (\*\*\*\*) will stop a job currently in progress at your own terminal (for example, a long printout you realize you don't need).

After some system problems, blocks of asterisks (\*) characters may be printed in the occupancy and cleaning fields to show they are no longer valid. If this happens, enter the missing status information.

**Table 19**  
**Using the Print command for Room Status**

**(PPrint) SStatus 1206 <CR>**

```
STATUS 1206 VAC CLND COS          SALE CAT: LANG: 0 VIP AT 12:00
```

One DN—the current status of DN 1206 is printed.

**(PPrint) SStatus 1200 1233 SA <CR>**

```
STATUS 1202 VAC PASS COS          SALE CAT: LANG: 0 AT 2:30
```

```
STATUS 1207 VAC CLND COS          SALE CAT: LANG: 0 AT 10:06
```

```
STATUS 1214 VAC PASS COS          SALE CAT: LANG: 0 AT 1:45
```

A group of consecutive DNs with SALE status—all those with SALE status are printed.

**(PPrint) SStatus 8000 8004 <CR>**

```
STATUS 8000 VAC NSAL COS          CAT: LANG: 0 AT 12:00
```

```
STATUS 8001 OCC CLND UNR MWL          CAT: LANG: 0 AT 12:02
```

```
STATUS 8002 OCC SKIP FRE          DND CAT: LANG: 0 AT 4:10
```

```
STATUS 8003 OCC REQD UNR MWL          CAT: LANG: 0 AT 2:20
```

```
STATUS 8004 VAC PROG COS          CAT: LANG: 0 AT 12:09
```

A group of consecutive DNs—the current status of all DNs in the group is printed.

**(PPrint) SStatus ALI VA <CR>**

```
STATUS 1106 VAC PASS COS          SALE CAT: LANG: 0 AT 5:36
```

```
STATUS 2214 VAC NSAL COS          CAT: LANG: 0 AT 1:08
```

All DNs—all DNs with VACANT status are printed.

**(PPrint) SStatus ALI <CR>**

```
STATUS 1001 VAC PASS COS          SALE CAT: LANG: 0 AT 2:50
```

```
STATUS 1002 OCC REQD UNR MWL          CAT: LANG: 0 AT 11:01
```

All DNs are printed.



---

# Message Registration

---

## Contents

This section contains information on the following topics:

Reference list . . . . .	85
Set meters to a given value . . . . .	87
Operating parameters . . . . .	88
Erase meters (set to zero) . . . . .	90
Operating parameters . . . . .	91
Turn meters on and off . . . . .	93
Operating parameters . . . . .	93
Turn individual meter display on and off . . . . .	95
Operating parameters . . . . .	96
Find non-zero meters . . . . .	97
Operating parameters . . . . .	98
Print meter values . . . . .	99
Operating parameters . . . . .	99

## Reference list

The following are the references in this section:

- *Features and Services (553-3001-306)*

Message Registration allows hotel management to monitor all completed local calls made from the hotel telephone system. Each DN and trunk in your system can have a meter assigned, which stores a pulse count for calls made. You can access these meters using your terminal.

Outgoing calls from guest room telephones are usually monitored for billing and other administrative purposes. Meters can also be assigned to any administration telephones and trunks the hotel management wishes to monitor.

Any pulses the system cannot assign to a particular DN or trunk meter are accumulated in the customer meter. This meter can be accessed using your terminal just as the others can, but it cannot be turned off.

The commands you need to retrieve, alter, or print the contents of the meters in your system are explained in this section. Any reply to your Message Registration commands will identify the type of meter concerned: administration (ADMN) or guest room (ROOM) telephone, Attendant Console (ATTN), trunk (TRK), or the customer meter (CUST).

You can turn meters on and off as required (see “Turn meters on and off” on page 93). You can also get a continuous printout or display of Message Registration changes as they occur.

Refer to *Features and Services* (553-3001-306) for more information regarding Message Registration.

## Set meters to a given value

You can use your terminal to set meters in your Meridian 1 system to any given value. You can use meter values to figure total call charges for metered calls. You can set meter values for a single DN, a group of consecutive DNs, or all DNs.

To set the meter for one DN:

**SEt MEter dn VAlue n <CR>**

To set the meters for a group of consecutive DNs:

**SEt MEter dn1 dn2 (VAlue) n <CR>**

To set the meters for all DNs:

**SEt MEter ALI (VAlue) n <CR>**

To enter the next meter change you want to make, you can type in the DN and the value you want. Just enter dn n <CR>.

To change the value of the Customer meter:

**SEt MEter CUsTomer (VAlue) n <CR>**

## Operating parameters

When setting the meters for a group of consecutive DNs, the second DN entered must be a higher number than the first and can be in the range 0–32766.

You can use X substitution (see “Define options for the Set command” on page 26). For example, **SEt MEter 32X VAlue 1** will set all the meters 320–329 to the value 1.

The response shown in the examples appears only if the COntain option is on (see “Define options for the Set command” on page 26).

You may not be able to SEt all DNs at once if the ALl option is not on (see “Define options for the Set command” on page 26).

You may not be able to SEt a group of consecutive DNs if the RAnge option is not on (see “Define options for the Set command” on page 26).

Using DN and VAlue only to enter a list of meter changes, as in Step 3, is valid only immediately following a SEt MEter command.

The word VAlue is required for one DN, but is optional in other cases.

**Table 20**  
**Using the Set command for Message Registration**

Input Response	Comments
<b>SEt MEter 1535 VAlue 1</b>	Meter for one DN
ROOM METER 1535 7 TO 1	DN 1535 was set to 7 but is now set to one.
<b>SEt MEter 1500 1504 (VAlue) 1</b>	Meters for a group of consecutive DNs
ROOM METER 1500 DISP ZERO TO DISP 1	
ROOM METER 1501 DISP 1 TO DISP 1	DN 1501 was set to one and is unchanged.
ROOM METER 1502 DISP ZERO TO DISP 1	
ROOM METER 1503 DISP ZERO TO DISP 1	
ROOM METER 1504 DISP 6 TO DISP 1	DN 1504 was set to 6 but is now set to one.
<b>SEt MEter ALI (VAlue) 1</b>	Meters for all DNs
ROOM METER 1000 ZERO TO 1	
ROOM METER 1001 2 TO 1	
ROOM METER 1002 ZERO TO 1	
<b>SEt MEter 1206 VAlue 2</b>	See Note
<b>1308 3</b>	
<b>1596 2</b>	
<b>1823</b>	
<b>1906</b>	
<b>1972 1</b>	
<b>1986 0</b>	
<p><b>Note:</b> Meters for a list of DNs—DN 1308 is going to be set to three, and DN 1596 to two. Since DN 1823 and DN 1906 have no value typed beside them, the last value input, two, will be used. If the meter value you want for the next line is the same, you can leave it out. So DN 1823 and 1906 will also be set to two. Since the meter value desired for DN 1972 is different, it must be entered. When entering values in a list like this, use 0 rather than ZERo (see last line). Note that this example shows only the input you type, as if the confirm option is turned off (see “Define options for the Set command” on page 26).</p>	

## Erase meters (set to zero)

You can use your terminal to set meters in your system to zero. You can do this for a single DN, a group of consecutive DNs, or all DNs.

To set the meter for one DN to zero:

**SEt MEter dn ZERo <CR>**

To set the meters for a group of consecutive DNs to zero:

**SEt MEter dn1 dn2 ZERo <CR>**

To set the meters for all DNs to zero:

**SEt MEter ALl ZERo <CR>**

To set the Customer meter to zero:

**SEt MEter CUsomer ZERo <CR>**

To add the Customer meter to the end of a command, which sets other meters to zero:

**SEt MEter 1206 ZERo CUsomer ZERo <CR>**

## Operating parameters

You can use X substitution (see “Define options for the Set command” on page 26).

You may not be able to SEt all DN<sup>s</sup> at once if the ALl option is not on (see “Define options for the Set command” on page 26).

You may not be able to SEt a group of consecutive DN<sup>s</sup> if the RANge option is not on (see “Define options for the Set command” on page 26).

All meters specified in the command are printed out, even if they were already set at zero.

When erasing the meters for a group of DN<sup>s</sup>, the second DN entered must be a higher number than the first.

The response shown in the examples appears only if the CONfirm option is on (see “Define options for the Set command” on page 26).

VAlue 0 can be used instead of ZERo if you wish.

**Table 21**  
**Using the Set command to erase meters**

Input Response	Comments
<b>SEt MEter 1432 ZERo &lt;CR&gt;</b>	Meter for one DN
ROOM METER 1432 DISP 3 TO DISP ZERO	DN 1432 was set to 3 but is now set to zero.
<b>SEt MEter 1400 1410 ZERo &lt;CR&gt;</b>	
ROOM METER 1400 DISP 2 TO DISP ZERO	DN 1401 was set to 2 but is now set to zero. The others were set to 1 but are now set to zero.
ROOM METER 1401 DISP 1 TO DISP ZERO	
ROOM METER 1402 DISP 1 TO DISP ZERO	
•	
•	
ROOM METER 1410 1 TO ZERO	
<b>SEt MEter ALI ZERo &lt;CR&gt;</b>	Meter for all DNs
ATTN METER 1000 ZERO TO ZERO	DN 1000 was set to 0 and is unchanged.
ROOM METER 1002 1 TO ZERO	DN 1001 was set to 1 but is now set to zero.
•	
•	
ROOM METER 1005 3 TO ZERO	DN 1005 was set to 3 but is now set to zero.
ROOM METER 1006 10 TO ZERO	DN 1006 was set to 10 but is now set to zero.

## Turn meters on and off

You can use your terminal to turn a meter or a group of meters on or off.

To turn the meter for one DN off:

```
SEt MEter dn OFF <CR>
```

For a group of consecutive DNs:

```
SEt MEter dn1 dn2 OFF <CR>
```

To turn off meters for all DNs:

```
SEt MEter ALl OFF <CR>
```

To turn a meter back on:

```
SEt MEter dn ON <CR>
```

## Operating parameters

When turning the meters for a group of consecutive DNs on or off, the second DN entered must be a higher number than the first.

You can use X substitution if it is allowed (see “Define options for the Set command” on page 26). For example, **SEt MEter 2X1 OFF** turns off 201, 211, 221, 231, and so on.

The response shown in the first example appears only if the COntirm option is on (see “Define options for the Set command” on page 26).

You may not be able to SEt all DNs at once if the ALl option is not on (see “Define options for the Set command” on page 26).

You may not be able to SEt a group of consecutive DNs if the RAnge option is not on (see “Define options for the Set command” on page 26).

The CUstomer meter cannot be turned off.

**Table 22**  
**Using the Set command to turn meters on or off**

Input	Comments
Response	
<b>SEt MEter 10579 Off &lt;CR&gt;</b> ROOM METER 1059 DISP 14 TO OFF	Meter for one DN DN 1059 will now be turned off.
<b>SEt MEter 4706 ON &lt;CR&gt;</b>	DN 4706 will now be turned on.
<b>SEt MEter 3001 3501 Off &lt;CR&gt;</b>	Meters for a group of consecutive DNs DN 3001 to 3501 will now have their meters turned off.
<b>SEt MEter ALI Off &lt;CR&gt;</b>	Meters for all DNs All DNs will now have their meters turned off.

## Turn individual meter display on and off

Individual meters can have their display turned on or off, so it is possible to have the meter value for a particular DN displayed whenever a change occurs, and later turn display off for that DN if no longer required.

Note that in order to display any meter changes at all, the system display option must be on.

To turn on the display for one DN:

**SEt MEter dn DIisplay (ON) <CR>**

To turn on the display for a group of consecutive DNs:

**SEt MEter dn1 dn2 DIisplay (ON) <CR>**

To turn on meter display for all DNs:

**SEt MEter ALI DIisplay (ON) <CR>**

To turn on display for the Customer meter:

**SEt MEter CUstomer DIisplay (ON) <CR>**

To turn off display of meter changes, simply use OFF instead of ON.

## Operating parameters

For a group of consecutive DNs, the second DN entered must be a higher number than the first.

You may not be able to **SEt** all DNs at once if the **ALI** option is not on (see “Define options for the Set command” on page 26).

You may not be able to **SEt** a group of consecutive DNs if the **RANge** option is not on (see “Define options for the Set command” on page 26).

You can use **X** substitution if it is allowed (see “Define options for the Set command” on page 26). For example, **SEt MEter X01 Display Off** will turn off meter display for DN 1001, 2001, 3001, 4001, ... 9001.

You can combine this command with setting a meter value by putting **DISplay ON**, or **OFF**, at the end. For example, **SEt MEter 1023 Value 10 Display Off** will set the value of DN 1023’s meter to 10 and turn off the display of meter changes for DN 1023. Do not combine it with turning a meter on or off.

**Table 23**  
**Using the Set command to turn display of meters on or off**

<b>SEt MEter 2703 Display (ON) &lt;CR&gt;</b>	Meter for one DN—display turned on for DN 2703.
<b>SEt MEter 5001 5035 Display Off &lt;CR&gt;</b>	Meters for a group of consecutive DNs—display turned off for DN 5001 to 5035.
<b>SEt MEter ALI Display (ON) &lt;CR&gt;</b>	Meters for all DNs—display turned on for all DNs.

## Find non-zero meters

You can use your terminal to search for meters in your system that have a reading greater than zero. Only the first non-zero meter encountered in the range you specify is printed out. To get the next one, you simply type **FInd** again.

To find the meter value for one DN:

**FInd MEter dn <CR>**

To find the first non-zero meter value for a group of consecutive DNs:

**FInd MEter dn1 dn2 <CR>**

To find the first non-zero meter value for all DNs:

**FInd MEter ALl <CR>**

To find the next non-zero meter:

**FInd <CR>**

## Operating parameters

If only one meter is requested, and its value is zero, the first higher numbered DN with a non-zero meter will be printed.

When searching a group of meters, the second DN entered must be higher than the first.

If there are no non-zero meters in the group, the terminal prints NO DATA FOUND.

A command containing FInd all by itself is valid only immediately following another FInd command that resulted in a non-zero meter (any result other than NO DATA FOUND).

**Table 24**  
**Using the Find command to find non-zero meters**

Input	Response	Comments
<b>FInd MEter</b>	<b>3004 &lt;CR&gt;</b>	Meter for one DN
ADMN METER	3004      DISP      8	DN 3004 has a non-zero meter.
<b>FInd MEter</b>	<b>9001      9025 &lt;CR&gt;</b>	Meters for a group of consecutive DNs
ROOM METER	9015                      23	DN 9015 is the first DN in the group with a non-zero meter.
<b>FInd MEter ALI &lt;CR&gt;</b>		Meters for all DNs
ROOM METER	1003      DISP      13	DN 1003 is the first DN with a non-zero meter.
<b>FInd &lt;CR&gt;</b>		
ROOM METER	4035                      6	DN 4035 is the next DN with a non-zero meter.
<b>FInd &lt;CR&gt;</b>		
NO DATA FOUND		There are no more non-zero meters.

## Print meter values

You can use your terminal to print the contents of meters in your system. This can be done for a single DN, a group of consecutive DNs, or all DNs.

To print the meter contents for one DN:

```
(P)ri(n)t M)Eter dn <CR>
```

To print the meter contents for a group of consecutive DNs:

```
(P)ri(n)t M)Eter dn1 dn2 <CR>
```

To read the meters for all DNs:

```
(P)ri(n)t M)Eter ALI <CR>
```

To print the Customer meter value:

```
(P)ri(n)t M)Eter CUstomer <CR>
```

The word CUstomer can also be added at the end of a command to print other meters, for example:

```
(P)ri(n)t M)Eter ALI CUstomer <CR>
```

```
(P)ri(n)t M)Eter 7301 7350 CUstomer <CR>
```

## Operating parameters

When reading the meters for a group of consecutive DNs, the second DN entered must be a higher number than the first.

Any DN in the group that has not been assigned a meter, or has a meter reading of zero, will not be printed. But if you asked for only one meter, and it was turned off or had a value of zero, it will be printed.

You can use X substitution (see “Define options for the Set command” on page 26). For example

```
(P)ri(n)t M)Eter 73XX <CR>
```

will print meters 7300-7399.

Typing four asterisks (\*\*\*\*) will stop a job currently in progress at your terminal (for example, a long printout you realize you don’t need).

You can specify a condition at the end of the PRINT command. Only meters in the condition you name will be printed. The conditions are listed below.

- OFf               meters that are turned off
- ZERo            meters with a reading of zero
- ALI              meters in all conditions, including zero value, and turned off (normally these are not printed)
- DISplay ON     meters with their display turned on
- DISplay OFF    meters with their display turned off

For one meter:

**(P**rint) **M**Eter dn condition <**CR**>

For a consecutive group of meters:

**(P**rint) **M**Eter dn1 dn2 condition <**CR**>

For all meters:

**(P**rint) **M**Eter **ALI** condition <**CR**>

**Table 25**  
**Using the Print command for Message Registration (Part 1 of 2)**

Input	Response	Comments
<b>(P</b> rint) <b>M</b> Eter 9036 < <b>CR</b> >		Meter for one DN
ROOM METER    9036            3		The current meter value of DN 9036 is 3.
<b>(P</b> rint) <b>M</b> Eter 1400 1420 < <b>CR</b> >		Meters for a group of consecutive DNs
ROOM METER    1402    DISP    1		The current meter value of DN 1402 is 1.
ROOM METER    1408    DISP    3		The current meter value of DN 1408 is 3.
ROOM METER    1412    DISP    6		The current meter value of DN 1412 is 6.
ROOM METER    1418    DISP    2		The current meter value of DN 1418 is 2.

**Table 25**  
**Using the Print command for Message Registration (Part 2 of 2)**

Input				Comments
Response				
<b>(P)Rint) M)Eter ALI &lt;CR&gt;</b>				
ADMN METER	1006	DISP	3	Meters for all DNs The current meter value of DN 1006 is 3.
DN 1006 is an administration (ADMN) telephone. The rest are guest room (ROOM) telephones.				
ROOM METER	1018		10	The current meter value of DN 1018 is 10.
ROOM METER	1021	DISP	2	The current meter value of DN 1021 is 2.
ROOM METER	1026		1	The current meter value of DN 1026 is 1.
<b>(P)Rint) M)Eter 383 &lt;CR&gt;</b>				
TRK METER	383		17	A trunk meter 383 is a trunk (TRK). Its current meter value 17.
<b>(P)Rint) M)Eter ALI Off &lt;CR&gt;</b>				
ROOM METER	1206	OFF		All meters that are turned off.
ROOM METER	1343	OFF		
ADMN METER	8946	OFF		
<b>(P)Rint) M)Eter C)Ustomer &lt;CR&gt;</b>				
CUST METER		DISP	4832	The Customer meter. The current value is 4832. Display is on.



---

# Call Party Name Display

---

## Contents

This section contains information on the following topics:

<a href="#">Reference list</a> .....	103
<a href="#">Set room for Call Party Name Display information</a> .....	104
<a href="#">Operating parameters</a> .....	104
<a href="#">Print Call Party Name Display information</a> .....	105
<a href="#">Operating parameters</a> .....	105

## Reference list

The following are the references in this section:

- *Features and Services* (553-3001-306)

Call Party Name Display (CPND) gives internal telephone users a visual aid when making and receiving calls. CPND provides information (usually a name) in addition to the DN or route/member number usually displayed. CPND applies only to M2317, M3000 telephones, Meridian Modular Telephones with display, and M1250/M2250 Attendant Consoles.

Call Party Name Display (CPND) information for telephones in guest rooms is constantly changing. In order to simplify changing this information, the associated guest identification (name and station category) may be added at check-in through the BGD.

You can also get a printout of the Call Party Name Display information for one or more rooms.

Refer to *Features and Services* (553-3001-306) for complete details regarding CPND.

## Set room for Call Party Name Display information

To enter a Call Party Name Display name for a DN:

**SEt CPnd** dn “cpnd-name” (xpln) **L**Language lang **C**heck (**I**N) **V**ip <**CR**>

*where:*

dn is the DN for a station set

“cpnd-name” is the new CPND name, up to 27 characters

(xpln) is the expected name length (optional)

lang is the language number or two-letter identifier

Vip identifies the guest as receiving a personal wake-up call

The information you enter overrides any other existing information associated with the defined DN. For example:

**SEt CPnd 1241 “Ms. R.C. Brown” L**Language **E**N **V**ip <**CR**>

### Operating parameters

If the COntain option is on, the following confirmation message prints:

**CPND** dn cpnd-name xpln

The keywords SEt, CPnd, and LLanguage can be shortened to the first two letters.

The keywords CHeck (**I**N) / **O**ut, LLanguage (and its identifier) and **V**ip are optional.

If the names entered have more characters than the maximum allowed, an error message is printed and you must reenter the name with fewer characters.

If you do not specify the DN or if the DN is the wrong type, the command will be rejected with an error message BAD DN.

## Print Call Party Name Display information

You can use your terminal to print the name associated with a particular DN or names associated with a group of DNs.

To print the name associated with a particular DN or names associated with a group of DNs:

**PRint CPnd dn <CR>**

where dn is the DN of a station telephone set or a range of DNs, such as dn1, dn2, dn3, and so on, or 2xx9, or AL1 for all defined DNs.

### Operating parameters

If the COntain option is on, the following confirmation message prints:

**CPND dn "cpnd-name" xpln**

The keywords can be shortened to the first two letters. For example:

**PR CP 1241 <CR>**



---

# Flexible Direct Inward Dialing

---

## Contents

This section contains information on the following topics:

Operating parameters . . . . .	108
Feature interactions . . . . .	109
Feature packaging . . . . .	110
Feature implementation . . . . .	110
Feature operation . . . . .	112
Print FDID DN settings . . . . .	112
PMS messages sent to the Meridian 1 . . . . .	112

## Reference list

The following are the references in this section:

- *Administration* (553-3001-311)

Prior to the introduction of the Flexible Direct Inward Dialing (FDID) feature, hotels were required to purchase a large number of DID numbers that matched the number of hotel guest rooms. These DID DNs must be coordinated with the local exchange and become permanent in the Meridian 1 system.

The FDID feature allows hotels to assign a temporary DID number to a guest room using a Property Management System (PMS) or Background Terminal (BGD).

When a guest checks into a hotel and requests a direct line to their room, the request is entered in the PMS or BGD. A PMS message is then sent to the Meridian 1 to associate the FDID to the guest's room telephone.

When a guest checks out, a PMS message is sent to the Meridian 1 to cancel the FDID number associated to the guest's room telephone. The canceled FDID DN is then returned to the PMS system as an available DID and can be assigned to another guest. Incoming calls to a canceled FDID DN are rerouted to the Attendant DN.

**Note:** The range of available FDID DNs must be large enough so the same DN is not reassigned immediately.

Only incoming DID calls are affected by FDID. Outgoing calls and room to room calls are not affected.

## Operating parameters

If a system has both the PMS and Background Terminal, use the PMS to assign or cancel FDIDs to ensure the database between the Meridian 1 and the PMS is updated properly. It is not recommended to use the BGD to assign or cancel FDID DNs if a PMS is present due to the following operating parameters:

- When a FDID number is cancelled, the FDID is returned to an unused pool of numbers to be managed by the PMS system. If a background Terminal is used, these FDID number have to be managed manually.
- DID assignment and DID cancellation messages sent from the Background Terminal are not echoed to the Property Management System. Since the PMS is not aware of such changes, its database may be out of synch with the Meridian 1. Therefore, it is recommended that the new DID assignment/cancellation messages not be done via the BGD if a PMS system is present.
- As per existing operation, the PMS will drive the database resynchronization between the PMS and Meridian 1 database. Messages are sent from the PMS to the Meridian 1 to update the Meridian 1 database. If the Meridian 1 database is updated more frequently than the PMS database, use the Room Status Print command on the BGD to print the list of room DNs that associate with the FDID DNs. Corresponding changes can then be made to the PMS database.

If a PMS is present, software changes are required by the PMS.

A room telephone is defined with Controlled Class of Service Allowed (CCSA). The following telephones are supported as room telephones:

- Analog (500/2500 type) telephones
- SL-1 and M1309 telephones
- Meridian digital telephones
  - M2009
  - M2012
  - M2018
  - M2112
  - M2616
  - M2317

The M3000, and ACD telephones are not supported as room telephones. Flexible Direct Inward Dialing is not supported on telephones with DTA (data terminal allowed) Class of Service.

## Feature interactions

### Call Redirection

All Call Redirection by the room DN will apply to the associated DID DN. If the DID DN is forwarded to voice mail, then the external call to the room telephone is forwarded to voice mail.

### Hospitality Management

The FDID feature simultaneously exists with the Hospitality Management (HOSP) feature but cannot share the same Incoming DID Digit Conversion (IDC) table.

### Room Status

The FDID feature modifies the print format to include the FDID DN for each room DN. Refer to the *Administration* (553-3001-311) for print commands.

## Feature packaging

The Flexible Direct Inward Dialing (FDID) requires package 362 along with the following packages:

- New Flexible Code Restriction (NFCR) package 49
- Controlled Class of Service (CCOS) package 81
- Background Terminal (BGD) package 99
- Incoming DID Digit Conversion (IDC) package 113

A system supporting PMS requires the Property Management System Interface (PMSI) package 103 which requires:

- Controlled Class of Service (CCOS) package 81
- Background terminal (BGD), package 99
- Room Status (RMS), package 100

## Feature implementation

**LD 15** – Configure maximum of Incoming Digits allowed.

Prompt	Response	Description
REQ	NEW CHG	Add new data. Change existing data.
TYPE	FCR	New Flexible Code Restriction.
CUST	xx	Customer number to be assigned with this feature. xx = 0-99 for Options 51C - 81C. xx = 0-31 for Option 11C.
...	...	
IDCA	YES	Incoming DID Digit Conversion allowed. (NO) Incoming DID Digit Conversion denied is the default.
- DCMX	1-255	Maximum number of IDC conversion tables.

**LD 49** – Create a table to convert incoming Direct Inward Dialing digits.

Prompt	Response	Description
REQ	NEW CHG	Add new data. Change existing data.
TYPE	IDC	Incoming Digit Conversion.
CUST	xx	Customer number, as defined in LD. xx = 0-99 for Options 51C, 61C, and 81C. xx = 0-31 for Option 11C.
DCNO	1-254	Digit Conversion Tree number (IDC tree number). <b>Note:</b> Number 0 is not allowed for IDC tree number.
FDID	YES	Flexible DID IDC tree. (NO) is the default.
IDGT	0-9999 0-9999	Incoming Digits (DN or range of DNs to be converted).

**LD 16** – Enable digit conversion for required DID trunk routes.

Prompt	Response	Description
REQ	CHG	Change existing data.
TYPE	RDB	Route Data Block.
CUST	xx	Customer number, as defined in LD. xx = 0-99 for Options 51C, 61C, and 81C. xx = 0-31 for Option 11C.
ROUTE	xxx	Route number of DID route. xxx = 0-511 for Options 51C, 61C, and 81C. xxx = 0-127 for Option 11C.
...	...	
IDC	YES	Incoming DID Digit Conversion allowed. (NO) Incoming DID Digit Conversion denied is the default.

- DCNO	(0)-254	Day IDC tree number as defined in LD 49 for this feature.
- NDNO	(0)-254	Night IDC tree number as defined in LD 49 for this feature.

## Feature operation

### Print FDID DN settings

You can use your BGD to print out the status of a guest room DN with these settings:

For one DN:

**PRint S**Status <room DN> **FD**

For a group of consecutive DNs:

**PRint S**Status <room DN1> <room DN2> **FD**

For all DNs:

**PRint S**Status **ALI FD**

### PMS messages sent to the Meridian 1

Flexible Direct Inward Dialing (FDID) contains the following list of messages sent by the PMS to the Meridian 1:

- To assign a temporary DN to the room telephone:  
**SE ST <room DN> FD <did DN>**  
 where SE = telephone, ST = SStatus, FD <did DN> = DID Assignment message.
- To cancel a temporary DN from the room telephone:  
**SE ST <room DN> FD OFF**  
 where SE = telephone, ST = SStatus, <room DN> = A single room DN, FD X = DID Cancellation message.

- To cancel temporary multiple DN's to room telephones:  
**SE ST <room DN1> <room DN2> FD OFF**  
where SE = telephone, ST = SStatus, <room DN1> <room DN2> =  
A range of room DN's
- To cancel temporary multiple DN's from the room telephones:  
**SE ST AL FD OFF**  
where SE = telephone, ST = SStatus, AL = AL1 room DN's, FD X =  
DID Cancellation.

An unassigned DID DN trunk call is directed to the Attendant DN.

*Note:* The FDID feature does not support the FIND command.



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# Maid Identification

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## Contents

This section contains information on the following topics:

Operating parameters . . . . .	116
Feature interactions . . . . .	116
Feature packaging . . . . .	116
Feature implementation . . . . .	117
Feature operation . . . . .	117
Room Key operation . . . . .	117
Dial Access method . . . . .	119

## Reference list

The following are the references in this section:

- *Background Terminal Facility description (553-2311-316)*
- *Property Management System Interface description (553-2801-101)*

The Maid Identification, or Maid ID, feature makes it easier to keep track of which maids clean which rooms. Maid ID introduces a new keyword, MI, and a one- to four-digit Maid ID.

The MI keyword is used with the Background Terminal Set Status command when a room's cleaning status is changed. The Maid ID number, which accompanies the MI keyword, uniquely identifies a maid.

The following features allow the Maid ID to be entered as part of the room cleaning status:

- Background Terminal (BGD) Set Status command
- Room Key (RMK) operation
- Dial Access method
- Off-hook Detection, and
- Controlled Class of Service (CCOS) key operation.

For Off-hook Detection and CCOS key operation, the Maid ID always defaults to zero (0).

## Operating parameters

Meridian Modular Terminal firmware, version 11, and the Hospitality Screen Enhancement (HSE) package (208) are needed to support the special Maid ID screens. They are not required to support the feature itself.

For Off-hook Detection, Line Lockout (LLT) must be defined as overflow tone in LD 15. Any other lockout definition prohibits Maid ID use with Off-hook Detection.

## Feature interactions

Maid ID alters dial access for Room Status (RMS). After entering a valid cleaning status, instead of hearing dial tone or Flexible Feature Code (FFC) confirmation tone, the maid hears a special interrupted dial tone, prompting for the Maid ID. The maid can then enter the Maid ID followed by the octothorpe (#), or can hang up.

## Feature packaging

Maid Identification (MAID) package 210 requires:

- Controlled Class of Service (CCOS) package 81
- Background Terminal Facility (BGD) package 99, and
- Room Status (RMS) package 100.

Optional packages include:

- Property Management System Interface (PMSI) package 103

- Flexible Feature Codes (FFC) package 139, and
- Hospitality Screen Enhancements (HSE) package 208.

## Feature implementation

Maid ID does not require any additional Service Change implementation. If the feature package is equipped, implement Maid ID using a Background Terminal (BGD) or Property Management System Interface (PMSI). See *Background Terminal Facility description* (553-2311-316) and *Property Management System Interface description* (553-2801-101). See also “Room Status,” in this document, for information regarding its implementation.

## Feature operation

Maid ID can be entered along with room cleaning status in the Background Terminal (BGD) or Property Management System (PMS). For a complete discussion of this feature’s programming, see *Background Terminal Facility description* (553-2311-316) and *Property Management System Interface description* (553-2801-101).

## Room Key operation

The steps for the Room Key (RMK) operation are:

- 1 Press **RMK** once. The indicator flashes.
- 2 Dial the Directory Number (DN) of the room for which the cleaning status is being changed. The indicator lights steadily.
- 3 Enter a cleaning status code, 1 through 7 as follows:
  - 1 = cleaning requested
  - 2 = cleaning in progress
  - 3 = room cleaned
  - 4 = room passed inspection
  - 5 = room failed inspection
  - 6 = cleaning skipped
  - 7 = not for sale

- 4 Press the asterisk (\*). This sets the display to accept the Maid ID. The asterisk does not show on the display. Each time the asterisk (\*) is entered, the display clears.

When Hospitality Screen Enhancements (HSE) is equipped, and Meridian Modular telephones are used with firmware version 11 or higher, the display looks like this:

xxx...x Enter Maid ID

xxx...x = Room DN

- 5 Enter the Maid ID.

With HSE, a cursor marks the beginning position for the Maid ID. The Maid ID shows on the display. Correct the Maid ID by pressing the asterisk (\*) to clear the incorrect Maid ID and to reset the display. Enter the correct Maid ID.

- 6 Press **RMK** again to complete the operation. The RMK indicator goes off.

## Dial Access method

This method uses either Special Prefix (SPRE) codes or Flexible Feature Codes (FFCs).

### Special Prefix (SPRE)

To enter Room Status (RMS) using SPRE codes:

- 1 Lift the handset.
- 2 Dial SPRE+86.
- 3 Enter a cleaning status code, 1 through 7, as follows:
  - 1 = cleaning requested
  - 2 = cleaning in progress
  - 3 = room cleaned
  - 4 = room passed inspection
  - 5 = room failed inspection
  - 6 = cleaning skipped
  - 7 = not for sale

Special interrupted dial tone is heard, prompting for the Maid ID.

Operation prior to software Release 17 used steps 1 through 3, and step 7. Steps 4, 5, and 6 have been added with Maid ID. If these new steps are skipped, the system sets the Maid ID to zero (0).

- 4 Press the asterisk (\*). This sets the display to accept the Maid ID. The asterisk (\*) does not show on the display.
- 5 Enter the Maid ID. The digits are shown on the display, if equipped. If you enter an incorrect Maid ID, press the asterisk (\*), and reenter the Maid ID.
- 6 Press the octothorpe (#) to end Maid ID entry. The octothorpe (#) does not appear on the display.
- 7 Hang up the handset.

### Flexible Feature Codes (FFCs)

To enter Room Status using Flexible Feature Codes:

- 1 Lift the handset.
- 2 Enter the RMST FCC.
- 3 Enter a cleaning status code, 1 through 7, as follows:
  - 1 = cleaning requested
  - 2 = cleaning in progress
  - 3 = room cleaned
  - 4 = room passed inspection
  - 5 = room failed inspection
  - 6 = cleaning skipped
  - 7 = not for sale

Operation prior to software Release 17 used steps 1 through 3 and steps 7a and b. Steps 4, 5, and 6 have been added with Maid ID. A special interrupted dial tone prompts for the Maid ID number. If these new steps are skipped, the system sets the Maid ID to zero (0).

- 4 Press the asterisk (\*). This sets the display to accept the Maid ID; it does not show on the display.
- 5 Enter the Maid ID. The digits appear on the display. If you enter an incorrect Maid ID, press the asterisk (\*), and reenter the Maid ID.
- 6 Press the octothorpe (#) to end Maid ID entry. The octothorpe (#) does not appear on the display.
- 7a If the FCC confirmation tone was configured, you hear the FCC confirmation tone. Hang up or press **Rls**.
- 7b If the FCC confirmation tone was not configured, you will hear a dial tone. Make a call, hang up, or press **Rls**.

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# Command summary

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## Contents

This section contains information on the following topics:

Automatic Wake Up . . . . .	122
Message Registration . . . . .	123
Room Status . . . . .	124
Call Party Name Display . . . . .	128
Administration . . . . .	128
Automatic List . . . . .	129
Options for the Set command . . . . .	129
Terminal functions . . . . .	130
Turning display messages on or off . . . . .	130
Recorded Announcement . . . . .	131
Check-in, Check-out criteria . . . . .	131
For Sale Print criteria . . . . .	132
Guest Room category . . . . .	132

## Automatic Wake Up

Command	Action
<b>(P)Rint WAKE dn</b>	Print wake-up call time for one DN.
<b>(P)Rint WAKE dn1 dn2</b>	Print wake-up call times for a consecutive group of DNs.
<b>(P)Rint WAKE ALI</b>	Print wake-up call times for all DNs.
<b>FInd WAKE dn1 dn2</b>	Find the first DN in a consecutive group with a call time set.
<b>FI</b>	Find the next one. (Follows the previous command.)
<b>SEt WAKE dn TIme hhmm</b>	Set wake-up call time for one DN.
<b>SEt WAKE dn1 dn2 TIme hhmm</b>	Set wake-up call times for a consecutive group of DNs.
<b>SEt WAKE dn TIme OFF</b>	Cancel one wake-up call.

## Message Registration

Command	Action
<b>(P)Rint) MEter dn</b>	Print meter value for one DN.
<b>(P)Rint) MEter dn1 dn2</b>	Print meter values for a consecutive group of DNs.
<b>(P)Rint) MEter ALI</b>	Print meter values for all DNs.
<b>(P)Rint) MEter ALI condition</b>	Print meter values for all DNs in the given condition, for example ZERo.
<b>(P)Rint) MEter dn1 dn2 CUsustomer</b>	Print meter values for a consecutive group of DNs and the customer meter.
<b>FInd MEter ALI</b>	Find the first DN in the whole system with a non-zero meter.
<b>FI</b>	Find the next one. (Follows the previous command.)
<b>SEt MEter dn ZERo</b>	Set one meter to zero.
<b>SEt MEter ALI ZERo</b>	Set all meters to zero.
<b>SEt MEter CUsustomer ZERo</b>	Set the Customer meter to zero.
<b>SEt MEter dn VALue n</b>	Set one meter to the value given.
<b>SEt MEter dn1 dn2 VALue n Display ON/OFF</b>	Set a consecutive group of meters to value given (with display on or display off).
<b>SEt MEter dn ON/OFF</b>	Turn a meter for one DN on or off.
<b>SEt MEter ALI ON/OFF</b>	Turn all meters on or off.

## Room Status (Part 1 of 4)

Command	Action
<b>(P)rint S)tatus dn</b>	Print the current status of one DN.
<b>(P)rint S)tatus dn1 dn2</b>	Print the current status of a consecutive group of DNs.
<b>(P)rint S)tatus dn1 dn2 status</b>	Print all the DNs in the group that are in the specified status.
<b>(P)rint S)tatus ALI</b>	Print the current status of all DNs.
<b>(P)rint S)tatus ALI status</b>	Print all DNs that are in the specified status.
<b>F)ind S)tatus dn1 dn2 status</b>	Find the first DN in a consecutive group with the given status.
<b>FI</b>	Find the next one. (Follows the previous command.)
<b>S)et S)tatus dn C)heck (I)N</b>	Check in one DN.
<b>S)et S)tatus dn1 dn2 C)heck (I)N</b>	Check in a consecutive group of DNs.
<b>S)et S)tatus ALI C)heck (I)N</b>	Check in all DNs.
<b>S)et S)tatus dn C)heck O)Ut</b>	Check out one DN.
<b>S)et S)tatus dn MI nnnnC)heck (I)N/O)Ut</b>	Check in/out one DN by Maid ID number nnnn
<b>S)et S)tatus dn1 dn2 C)heck O)Ut</b>	Check out a consecutive group of DNs.
<b>S)et S)tatus ALI C)heck O)Ut</b>	Check out all DNs.
<b>S)et S)tatus dn O)ccupied</b>	Set one DN to occupied.
<b>S)et S)tatus dn1 dn2 O)ccupied</b>	Set a consecutive group of DNs to occupied.
<b>S)et S)tatus ALI O)ccupied</b>	Set all DNs to occupied.
<b>S)et S)tatus dn V)acant</b>	Set one DN to vacant.
<b>S)et S)tatus dn1 dn2 V)acant</b>	Set a consecutive group of DNs to vacant.
<b>S)et S)tatus ALI V)acant</b>	Set all DNs to vacant.

## Room Status (Part 2 of 4)

Command	Action
<b>SEt SStatus dn SAle</b>	Set one DN to ready for sale.
<b>SEt SStatus dn1 dn2 SAle</b>	Set a consecutive group of DNs to ready for sale.
<b>SEt SStatus ALI SAle</b>	Set all DNs to ready for sale.
<b>SEt SStatus dn NS</b>	Set one DN to not for sale.
<b>SEt SStatus dn1 dn2 NS</b>	Set a consecutive group of DNs to not for sale.
<b>SEt SStatus ALI NS</b>	Set all DNs to not for sale.
<b>*SEt SStatus dn REquested</b>	Set one DN to cleaning requested.
<b>*SEt SStatus dn REquested MI nnnn</b>	Set one DN to cleaning requested by Maid ID nnnn.
<b>*SEt SStatus dn1 dn2 REquested</b>	Set a consecutive group of DNs to cleaning requested.
<b>*SEt SStatus ALI REquested</b>	Set all DNs to cleaning requested.
<b>*SEt SStatus dn PRogress</b>	Set one DN to cleaning in progress.
<b>*SEt SStatus dn1 dn2 PRogress</b>	Set a consecutive group of DNs to cleaning in progress.
<b>*SEt SStatus ALI PRogress</b>	Set all DNs to cleaning in progress.
<b>*SEt SStatus dn CLeaned</b>	Set one DN to cleaned.
<b>*SEt SStatus dn1 dn2 CLeaned</b>	Set a consecutive group of DNs to cleaned.
<b>*SEt SStatus ALI CLeaned</b>	Set all DNs to cleaned.
<b>*SEt SStatus dn PASsed</b>	Set one DN to passed inspection.
<b>*SEt SStatus dn1 dn2 PASsed</b>	Set a consecutive group of DNs to passed inspection.
<b>*SEt SStatus ALI PASsed</b>	Set all DNs to passed inspection.
<b>*SEt SStatus dn FAiled</b>	Set one DN to failed inspection.

## Room Status (Part 3 of 4)

Command	Action
<b>*SEt SStatus dn1 dn2 FAILED</b>	Set a consecutive group of DNs to failed inspection.
<b>*SEt SStatus ALI FAILED</b>	Set all DNs to failed inspection.
<b>*SEt SStatus dn SKipped</b>	Set one DN to cleaning skipped.
<b>*SEt SStatus dn1 dn2 SKipped</b>	Set a consecutive group of DNs to cleaning skipped.
<b>*SEt SStatus ALI SKipped</b>	Set all DNs to cleaning skipped.
<b>SEt SStatus dn COntrolled</b>	Set one DN to Controlled Class of Service.
<b>SEt SStatus dn1 dn2 COntrolled</b>	Set a consecutive group of DNs to Controlled Class of Service.
<b>SEt SStatus ALI COntrolled</b>	Set all DNs to Controlled Class of Service.
<b>SEt SStatus dn COntrolled OFF</b>	Set one DN to System Class of Service.
<b>SEt SStatus dn1 dn2 COntrolled OFF</b>	Set a consecutive group of DNs to System Class of Service.
<b>SEt SStatus ALI COntrolled OFF</b>	Set all DNs to System Class of Service.
<b>SEt SStatus dn E1</b>	Set one DN to Enhanced Controlled Class of Service level 1.
<b>SEt SStatus dn1 dn2 E1</b>	Set a consecutive group of DNs to Enhanced Controlled Class of Service level 1.
<b>SEt SStatus ALI E1</b>	Set all DNs to Enhanced Controlled Class of Service level 1.
<b>SEt SStatus dn E1 OFF</b>	Set one DN to System Class of Service.
<b>SEt SStatus dn1 dn2 E1 OFF</b>	Set a consecutive group of DNs to System Class of Service.
<b>SEt SStatus ALI E1 OFF</b>	Set all DNs to System Class of Service.

## Room Status (Part 4 of 4)

Command	Action
<b>SEt SStatus dn E2</b>	Set one DN to Enhanced Controlled Class of Service level 2.
<b>SEt SStatus dn1 dn2 E2</b>	Set a consecutive group of DNs to Enhanced Controlled Class of Service level 2.
<b>SEt SStatus ALI E2</b>	Set all DNs to Enhanced Controlled Class of Service level 2.
<b>SEt SStatus dn E2 OFF</b>	Set one DN to System Class of Service.
<b>SEt SStatus dn1 dn2 E2 OFF</b>	Set a consecutive group of DNs to System Class of Service.
<b>SEt SStatus ALI E2 OFF</b>	Set all DNs to System Class of Service.
<b>SEt SStatus dn LLanguage (no. or ID)</b>	Set one DN to the language number or ID.
<b>SEt SStatus dn1 dn2 LLanguage (no. or ID)</b>	Set a consecutive group of DNs to the language number or ID.
<b>SEt SStatus ALI LLanguage (no. or ID)</b>	Set all DNs to the language number or ID.
<b>SEt SStatus dn Vip &lt;CR&gt;</b>	Set one DN to VIP status.
<b>SEt SStatus dn1 dn2 Vip &lt;CR&gt;</b>	Set a consecutive group of DNs to VIP status.
<b>SEt SStatus ALI Vip &lt;CR&gt;</b>	Set all DNs to VIP status (not recommended).
<p><b>Note:</b> * Maid ID can be appended to these commands. Use the keyword MI followed by the one- to four-digit Maid ID number. For example: <b>SEt SStatus 1205 CLeaned MI 14 &lt;CR&gt;</b> changes the cleaning status of room with DN 1205 to cleaned, by maid with ID number 14.</p>	

## Call Party Name Display

Command	Action
<b>SEt CPnd</b> dn 'name' <b>LA</b> (no. or ID) <b>CH (IN)</b>	Set Room for Call Party Name Display (including the language number or ID) at check-in.
<b>SEt CPnd</b> dn <b>CH OU</b>	Set Room to remove Call Party Name Display at check-out.
<b>(PRint) CPnd</b> dn	Print out the CPnd name for one or more rooms.

## Administration

Command	Action
<b>(PRint) POrt</b>	Print current settings of terminals.
<b>(PRint) OPtion</b>	Print current option settings.
<b>(PRint) TRaffic</b>	Print the contents of the traffic file.
<b>(PRint) WAKe MAP</b>	Print the wake-up call map.
<b>SEt OPtion ID</b> aa bb	Change terminal name from port number or old port ID aa to new portID bb.
<b>SEt OPtion LAnguage (language no.) (id)</b>	Set two-letter language ID for each language number (0–5).
<b>SEt OPtion UNit</b> cccc <b>ATtendant (ON)</b>	Set a unit cost figure to give total call charges, and have them displayed at Attendant Console.

## Automatic List

Command	Action
<b>AU</b> automatic hhmm command	Place the command in the Automatic List and have it executed at time hhmm each day.
<b>(P</b> Rint) <b>AU</b> automatic	Print the contents of the Automatic List.
<b>S</b> Et <b>AU</b> automatic n <b>O</b> ff	Delete command n from the Automatic List (where n is a list entry number from 1 to 12).

## Options for the Set command

Command	Action
<b>S</b> Et <b>O</b> Ption <b>C</b> onfirm <b>(O</b> N)/ <b>O</b> ff	Allow/disallow confirm messages for SET command.
<b>S</b> Et <b>O</b> Ption <b>X</b> <b>(O</b> N)/ <b>O</b> ff	Allow/disallow X substitution for SET command.
<b>S</b> Et <b>O</b> Ption <b>R</b> ange <b>(O</b> N)/ <b>O</b> ff	Allow/disallow range entries (dn1 dn2) for SET command.
<b>S</b> Et <b>O</b> Ption <b>A</b> LI <b>(O</b> N)/ <b>O</b> ff	Allow/disallow all DNs to be used in the SET command.

## Terminal functions

Command	Action
<b>SEt OPTion POrt</b> portID feature(s) <b>(ON)/OFF</b>	Set which of the four features this terminal will be used for (WAKE, MEter, SStatus, OPTion).
<b>SEt OPTion POrt</b> portID function(s) <b>(ON)/OFF</b>	Set which functions this terminal will be able to perform (SEt, REAd, DIsplay, PRint).
<b>SEt OPTion POrt</b> feature(s) function(s) <b>(ON)/OFF</b>	Set the feature and function for this terminal (WAKE DIsplay, MEter PRint).

## Turning display messages on or off

Command	Action
<b>SEt OPTion DIsplay</b> item(s) <b>(ON)/OFF</b>	Set which features you want to have display messages printed for. Choices are: WAKE or ANswer, ENtry, REturn; MEter; SStatus or CCos key, RMk, DIal, DEtect, TErminal.
<b>SEt OPTion TIme DEtect</b> t1 t2	Set off hook detection time and also time occupied rooms are set to cleaning requested.
<b>SEt OPTion TIme DEtect OFF</b>	Turn off hook detection, only.
<b>SEt OPTion TIme REquest</b> t1	Set time occupied rooms are set to cleaning requested.
<b>SEt OPTion TIme REquest OFF</b>	Turn off automatic setting of occupied rooms to cleaning requested.
<b>SEt OPTion TIme DIal</b> <b>(ON)/OFF</b>	Allow/disallow Dial Access to cleaning-status.

## Recorded Announcement

Command	Action
<b>SEt OPtion TIme RAn2 t1 t2</b>	Set time of secondary recorded announcement.
<b>SEt OPtion TIme RAn2 OFF</b>	Turn off use of secondary recorded announcement.

## Check-in, Check-out criteria

Command	Action
<b>SEt OPtion CHeck items (ON)/OFF</b>	<p>Turn the automatic setting of any of the following items on or off:</p> <p>COntrolled change telephone Class of Service on check-in/out</p> <p>E1 Enhanced Controlled Class of Service level 1 on check-in/out</p> <p>E2 Enhanced Controlled Class of Service level 2 on check-in/out</p> <p>REquest change room to cleaning requested on check-out</p> <p>MWI cancel Message Waiting lamp on check-in/out</p> <p>DNd cancel Do Not Disturb on check-in/out</p> <p>WAke cancel wake-up call on check-in/out</p> <p>LAnguage set language to 0 at check-in/out</p> <p>SL1 check-in or out using a CONTROL CLS key on an SL-1 telephone</p> <p>TL check if the set is disconnected on check-in/out.</p>

## For Sale Print criteria

Command	Action
<b>SEt OPTion SAle items (ON/OFF</b>	Set the criteria for a 'rooms ready for sale' printout. In addition to VAcant and PAssed, which are always included, you can add any of the following:  REquested PRogress CLEaned FAiled SKipped OCcupied.

## Guest Room category

Command	Action
<b>SEt SStatus dn CAtegorY n</b>	Set one DN to be in a particular category (range 1-15).
<b>SEt SStatus dnx CAtegorY n</b>	Set a group of DNs to be in a particular category, using X substitution.
<b>SEt OPTion CAtegorY n name</b>	Give a category a name (up to 4 letters).



Meridian 1 and Succession Communication  
Server for Enterprise 1000

## **Background Terminal**

### **Facility**

#### Description

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Publication number: 553-2311-316

Document release: Standard 12.00

Date: January 2002

Printed in Canada

**NORTEL**  
NETWORKS™